



Mackenzie County

REGULAR COUNCIL MEETING AGENDA

AUGUST 8, 2017

10:00 A.M.

COUNCIL CHAMBERS
FORT VERMILION, AB

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Tuesday, August 8, 2017
10:00 a.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, Alberta**

AGENDA

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“HI1” (La Crete)

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| | | c) | Land <ul style="list-style-type: none">• NRCB FA17001 (10:15 a.m.) | |
| NOTICE OF MOTION: | 18. | a) | | |
| NEXT MEETING
DATES: | 19. | a) | Committee of the Whole Meeting
August 22, 2017
10:00 a.m.
Fort Vermilion Council Chambers | |
| | | b) | Regular Council Meeting
August 23, 2017
10:00 a.m.
Fort Vermilion Council Chambers | |
| ADJOURNMENT: | 20. | a) | Adjournment | |



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	August 8, 2017
Presented By:	Carol Gabriel, Director of Legislative & Support Services
Title:	Minutes of the July 26, 2017 Regular Council Meeting

BACKGROUND / PROPOSAL:

Minutes of the July 26, 2017, Regular Council Meeting are attached.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION:

Approved Council Meetings minutes are posted on the County website.

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the minutes of the July 26, 2017 Regular Council Meeting be adopted as presented.

Author: C. Gabriel Reviewed by: CG CAO: _____

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Wednesday, July 26, 2017
10:00 a.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, Alberta**

PRESENT:

Bill Neufeld	Reeve
Lisa Wardley	Deputy Reeve
Jacque Bateman	Councillor (teleconference)
Elmer Derksen	Councillor
Peter F. Braun	Councillor
John W. Driedger	Councillor
Josh Knelsen	Councillor
Walter Sarapuk	Councillor
Ray Toews	Councillor

ABSENT:

Eric Jorgensen	Councillor
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ADMINISTRATION:

Len Racher	Chief Administrative Officer
Fred Wiebe	Director of Utilities
Doug Munn	Director of Community Services
Karen Huff	Director of Finance
Dave Fehr	Director of Operations
Don Roberts	Zama Site Manager
Liane Lambert	Planner
Carol Gabriel	Director of Legislative & Support Services/Recording Secretary
Jessica A. Simpson	Executive Assistant to the CAO

ALSO PRESENT:

Aaron Steblyk, Compass Assessment Consultants Inc.
Members of the Public and the Media

CALL TO ORDER:

1. a) Call to Order

Reeve Neufeld called the meeting to order at 10:00 a.m.

AGENDA:

2. a) Adoption of Agenda

MOTION 17-07-511

MOVED by Councillor Sarapuk

That the agenda be approved with the following additions:

- 4. a) Aaron Steblyk, Compass Assessment Consultants Inc.
- 9. f) REDI Meeting with Assistant Deputy Minister of Alberta Economic Development (Cynthia Farmer) – August 10, 2017
- 11. b) Town of High Level Fire Engine Failure
- 11. c) Fort Vermilion Airport Terminal Building
- 17. a) In-Camera – Scantron Robotics Inc.

CARRIED

**ADOPTION OF
PREVIOUS MINUTES:**

- 3. a) Minutes of the June 28, 2017 Regular Council Meeting**

MOTION 17-07-512

MOVED by Councillor Driedger

That the minutes of the June 28, 2017 Regular Council Meeting be adopted as presented.

CARRIED

DELEGATIONS

- 4. a) Aaron Steblyk, Compass Assessment Consultants Inc.**

MOTION 17-07-513

MOVED by Councillor Braun

That the presentation by Aaron Steblyk, Compass Assessment Consultants Inc., be received for information.

CARRIED

FINANCE:

- 12. c) Mineral Surface Lease (MSL) Assessments**

MOTION 17-07-514

Requires 2/3

MOVED by Councillor Driedger

That the Mineral Surface Lease (MSL) tax rolls incorrectly assessed be reversed and recalculated as per the criteria set out by Composite Assessment Review Board (CARB) Decisions and the Court of Queen's Bench.

CARRIED

**COUNCIL
COMMITTEE
REPORTS:**

- 5. a) Council Committee Reports**

MOTION 17-07-515

MOVED by Councillor Knelsen

That the Council Committee reports be received for information.

CARRIED

5. b) Municipal Planning Commission Meeting Minutes

MOTION 17-07-516

MOVED by Councillor Toews

That the Municipal Planning Commission meeting minutes of June 22, 2017 and July 6, 2017 be received for information.

CARRIED

5. c) Tompkins Crossing Committee Meeting Minutes

MOTION 17-07-517

MOVED by Deputy Reeve Wardley

That the Tompkins Crossing Committee unapproved minutes of June 21, 2017 be received for information.

CARRIED

5. d) Northwest Species at Risk Committee Meeting Minutes

MOTION 17-07-518

MOVED by Councillor Derksen

That the Northwest Species at Risk Committee meeting minutes of June 21, 2017 be received for information.

CARRIED

5. e) Inter-Municipal Planning Commission Meeting Minutes

MOTION 17-07-519

MOVED by Councillor Braun

That the Inter-Municipal Planning Commission meeting minutes of May 24, 2017 be received for information.

CARRIED

GENERAL REPORTS: 6. a) None

TENDERS: 7. a) None

PUBLIC HEARINGS: 8. a) None

ADMINISTRATION: 9. a) Grants to Other Organizations – Donation Requests

MOTION 17-07-520 **MOVED** by Councillor Braun
Requires 2/3

That the budget be amended to include \$15,000 for Grants to Other Organizations - Miscellaneous with funding coming from the General Operating Reserve.

CARRIED

ADMINISTRATION: 9. b) 2018 Municipal Internship Program

MOTION 17-07-521 **MOVED** by Deputy Reeve Wardley

That administration submits applications to the Alberta Municipal Internship Program under each of the 3 streams: Administration, Finance Officer, and Land Use Planner with successful applications coming back to Council for approval.

CARRIED

ADMINISTRATION: 9. c) 2017 Municipal Election – Advance Vote

MOTION 17-07-522 **MOVED** by Councillor Toews

That an Advance Vote be held for the 2017 municipal election.

CARRIED

ADMINISTRATION: 9. d) MD of Greenview – Council Orientation Session

MOTION 17-07-523 **MOVED** by Councillor Braun

That administration research options for providing a George Cuff council orientation in our region.

CARRIED

ADMINISTRATION: 9. e) Caribou Update

MOTION 17-07-524 **MOVED** by Councillor Driedger

That the caribou update be received for information.

CARRIED

ADMINISTRATION: **9. f) REDI Meeting with Assistant Deputy Minister of Alberta Economic Development (Cynthia Farmer) – August 10, 2017 (ADDITION)**

MOTION 17-07-525 **MOVED** by Councillor Braun

That the following Councillors be authorized to attend the REDI Meeting with Assistant Deputy Minister of Alberta Economic Development (Cynthia Farmer) on August 10, 2017 in High Level, AB:

- Councillor Knelsen
- Councillor Driedger
- Councillor Toews
- Councillor Derksen
- Reeve Neufeld
- Councillor Braun (REDI Member)
- Deputy Reeve Wardley (REDI Member)

CARRIED

Reeve Neufeld recessed the meeting at 11:02 a.m. and reconvened the meeting at 11:16 a.m.

AGRICULTURE SERVICES:

10. a) None

COMMUNITY SERVICES:

11. a) Hutch Lake Cabins – Playground Budget

MOTION 17-07-526
Requires 2/3

MOVED by Deputy Reeve Wardley

That the surplus funds in the amount of \$10,200 be reallocated from the following playground projects for the Hutch Lake Cabins Playground project shortfall:

- Big Back Yard - \$2,134
- Mackenzie Housing Park - \$5,300
- Hutch Lake Cabins - \$728
- Knelsen Park - \$2,038

CARRIED

COMMUNITY SERVICES:

11. b) Town of High Level Fire Engine Failure (ADDITION)

MOTION 17-07-527

Requires Unanimous

MOVED by Councillor Sarapuk

That the budget be amended to include \$245,000 to the Town of High Level for the purchase of a refurbished Fire Truck Pumper with funding coming from the Vehicle & Equipment Replacement and Emergency Services Reserve, in lieu of the 2018 budget request, subject to the Town of High Level's contribution.

CARRIED UNANIMOUSLY

COMMUNITY SERVICES:

11. c) Fort Vermilion Airport Terminal Building (ADDITION)

MOTION 17-07-528

Requires Unanimous

MOVED by Councillor Toews

That administration issue an Expression of Interest from the community for the Fort Vermilion Airport Terminal building with a deadline of September 12, 2017.

CARRIED UNANIMOUSLY

FINANCE:

12. a) Bylaw 1071-17 – 2017 Tax Rate Bylaw

MOTION 17-07-529

Requires 2/3

MOVED by Councillor Braun

That first reading be given to Bylaw 1071-17 being the 2017 Tax Rate Bylaw for Mackenzie County.

CARRIED

MOTION 17-07-530

Requires 2/3

MOVED by Councillor Sarapuk

That second reading be given to Bylaw 1071-17 being the 2017 Tax Rate Bylaw for Mackenzie County.

CARRIED

MOTION 17-07-531

Requires Unanimous

MOVED by Councillor Driedger

That consideration be given to go to third reading of Bylaw 1071-17 being the 2017 Tax Rate Bylaw for Mackenzie County at this meeting.

CARRIED UNANIMOUSLY

MOTION 17-07-532

Requires 2/3

MOVED by Councillor Derksen

That third reading be given to bylaw 1071-17 being the 2017 Tax Rate Bylaw for Mackenzie County.

CARRIED

FINANCE:

12. b) Policy RESV17 – Bursaries Reserve

MOTION 17-07-533

MOVED by Deputy Reeve Wardley

That Policy RESV17 Bursaries Reserve be reinstated as presented.

CARRIED

FINANCE:

12. d) Request to Reverse 2017 Penalties – Tax Roll 076814

MOTION 17-07-534

Requires 2/3

MOVED by Councillor Toews

That the request to reverse the January 1, 2017 penalty for Tax Roll # 076814 in the amount of \$346.18 be approved.

CARRIED

MOTION 17-07-535

Requires 2/3

MOVED by Councillor Braun

That the request to reverse \$2,090.56 in penalties for Tax Roll 076814 be approved.

CARRIED

FINANCE:

12. e) Request to Reverse 2016 & 2017 Penalties – Tax Roll 197583

MOTION 17-07-536

Requires 2/3

MOVED by Councillor Knelsen

That the request to reverse penalties on Tax Roll 197583 in the amount of \$850.18 be approved.

CARRIED

FINANCE:

12. f) Request to Reverse 2016 Penalties – Tax Roll 234217

MOTION 17-07-537

Requires 2/3

MOVED by Deputy Reeve Wardley

That the request to reverse penalties on Tax Roll 234217 be denied.

CARRIED

FINANCE: 12. g) Financial Reports – January 1 – June 30, 2017

MOTION 17-07-538 **MOVED** by Councillor Toews

That the financial reports for the period of January 1 – June 30, 2017 be accepted for information.

CARRIED

OPERATIONS: 13. a) Zama Road Heave Repair

MOTION 17-07-539 **MOVED** by Deputy Reeve Wardley
Requires 2/3

That the budget be amended to include an additional \$142,964 for repairs of the Zama Access Road with funds coming from the General Capital Reserve.

CARRIED

OPERATIONS: 13. b) Weed Control in Parks/Playgrounds

MOTION 17-07-540 **MOVED** by Councillor Braun
Requires 2/3

That the budget be amended to include an additional \$12,000 to the parks operating budget for the purpose of weed control in municipal parks and playgrounds in the Hamlets of La Crete and Zama with funds coming from the General Operating Reserve.

CARRIED

PLANNING & DEVELOPMENT: 14. a) La Crete Ring Road Widening – Crown Land Acquirement of SE 17-106-15-W5M

MOTION 17-07-541 **MOVED** by Deputy Reeve Wardley

That Mackenzie County proceeds with acquiring Recreation Lease REC820035 for future road improvements and to continue operating the recreational area of Tourangeau Lake.

CARRIED

PLANNING & DEVELOPMENT: 14. b) Land Swap Part of Plan 052 6058, Block 1, Lot G & Plan 882 2651, Block 1, Lot E (Hamlet of La Crete)

MOTION 17-07-542

MOVED by Councillor Braun

That administration be authorized to negotiate the exchange of Part of Plan 882 2651, Block 1, Lot E, for Part of Plan 052 6058, Block 1, Lot G for the purpose of access and consolidation, and that the applicant covers all costs of the transaction, subject to an access agreement (caveat) to maintain shared access.

CARRIED

Reeve Neufeld recessed the meeting at 12:07 p.m. and reconvened the meeting at 12:47 p.m.

UTILITIES:

15. a) None

**INFORMATION/
CORRESPONDENCE:**

16. a) Information/Correspondence

MOTION 17-07-543

MOVED by Councillor Braun

That the information/correspondence items be received for information.

CARRIED

IN-CAMERA SESSION:

17. In-Camera Session

MOTION 17-07-544

MOVED by Councillor Driedger

That Council move in-camera to discuss issues under the Freedom of Information and Protection of Privacy Regulations 18 (1) at 12:58 p.m.

17. a) Legal

- Buffalo Head Prairie Flood Mitigation Project
- Scantron Robotics Inc.

17. b) Labour

- CAO Contract

17. c) Land

CARRIED

MOTION 17-07-545

MOVED by Councillor Toews

That Council move out of camera at 2:35 p.m.

CARRIED

IN-CAMERA: 17. a) Legal – Buffalo Head Prairie Flood Mitigation Project

MOTION 17-07-546 **MOVED** by Councillor Knelsen

That the Buffalo Head Prairie Flood Mitigation Project update be received for information.

CARRIED

IN-CAMERA: 17. a) Legal – Scantron Robotics Inc.

MOTION 17-07-547 **MOVED** by Councillor Knelsen

That the Scantron Robotics Inc. update be received for information.

CARRIED

IN-CAMERA: 17. b) Labour - CAO Contract

MOTION 17-07-548 **MOVED** by Councillor Knelsen

That the CAO contract be received for information.

CARRIED

NOTICE OF MOTION: 18. a) None

NEXT MEETING DATES: 19. a) **Regular Council Meeting**
August 8, 2017
10:00 p.m.
Fort Vermilion Council Chambers

b) **Committee of the Whole Meeting**
August 22, 2017
10:00 a.m.
Fort Vermilion Council Chambers

c) **Regular Council Meeting**
August 23, 2017
10:00 a.m.
Fort Vermilion Council Chambers

ADJOURNMENT: 20. a) Adjournment

MOTION 17-07-549 **MOVED** by Councillor Braun

That the council meeting be adjourned at 2:40 p.m.

CARRIED

These minutes will be presented to Council for approval on August 8, 2017.

Bill Neufeld
Reeve

Len Racher
Chief Administrative Officer

UNAPPROVED



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	August 8, 2017
Presented By:	Byron Peters, Director of Planning & Development
Title:	Municipal Planning Commission Meeting Minutes

BACKGROUND / PROPOSAL:

The minutes of the July 21, 2017 Municipal Planning Commission meeting are attached.

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

N/A

SUSTAINABILITY PLAN:

N/A

COMMUNICATION:

N/A

Author: B. Peters Reviewed by: _____ CAO: _____

RECOMMENDED ACTION:

- Simple Majority Requires 2/3 Requires Unanimous

That the Municipal Planning Commission meeting minutes of July 21, 2017 be received for information.

Author: B. Peters Reviewed by: _____ CAO: _____

**MACKENZIE COUNTY
Municipal Planning Commission Meeting**

**Mackenzie County Office
Fort Vermilion, AB**

Friday, July 21, 2017 @ 10:00 a.m.

PRESENT: John W. Driedger Chair, Councillor, MPC Member
Jacquie Bateman Councillor, MPC Member
Erick Carter Vice Chair, MPC Member
Beth Kappelar MPC Member

REGRETS Jack Eccles MPC Member

ADMINISTRATION: Byron Peters Director of Planning and Development
Caitlin Smith Development Officer
Lynda Washkevich Administrative Assistant/Recording Secretary

MEMBERS OF PUBLIC: Jake Martens

MOTION 1. **CALL TO ORDER**
John W. Driedger called the meeting to order at 9:59 a.m.

2. **ADOPTION OF AGENDA**

MPC-17-07-101 MOVED by Erick Carter
That the agenda be adopted as presented.

CARRIED

3. **MINUTES**
a) **Adoption of Minutes**

MPC-17-07-102 MOVED by Beth Kappelar
That the minutes of July 6, 2017 Municipal Planning Commission meeting be adopted as presented.

CARRIED

b) Business Arising from Previous Minutes

None.

4. TERMS OF REFERENCE

For Information.

5. DEVELOPMENT

- a) 144-DP-17 Agland Seed & Chemical Ltd
Agricultural Supply Depot
La Crete Highway Commercial "LC-HC"
Plan 892 1327, Block 05, Lot 13**

MPC-17-07-103 MOVED by Erick Carter

That this item be TABLED for more information.

CARRIED

- b) 154-DP-17 Wally Mack
Intensive Recreational Use (Outfitter Camp)
Agricultural "A" (High Level Rural)
Plan 082 5028, Block 01, Lot 01**

MPC-17-07-104 MOVED by Beth Kappelar

That Development Permit 154-DP-17 on Plan 082 5028, Block 01, Lot 01 in the name of Wally Mack be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

- 1. The Intensive Recreational Use (Outfitter Cabins) shall meet all Alberta Safety Code requirements for Public Use and any other requirements specified by Superior Safety Codes. Failure to do so shall render this permit Null and Void.**
- 2. Comply with applicable legislation under the Public Health Act and obtain the appropriate approvals prior to commencement of development. Contact the Health Inspector at 780-841-3275.**
- 3. Minimum building setbacks:**
 - a. 41.2 meters (135 feet) from any road allowance and;**
 - b. 15.2 meters (50 feet) from all other property lines.**

4. The architecture, construction materials and appearance of buildings and other structures shall be to accepted standards.
5. This permit may be revoked at any time if, in the opinion of the Development Authority, the proposed development has become detrimental, unsightly or otherwise incompatible with the amenities of the neighbourhood.
6. All sewage disposal systems to be in conformance with the Alberta Private Sewage Systems Standard of Practice 2015.
7. This permit approval is subject to the access to the property being constructed to County standards. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Operational Services Department for Mackenzie County at 780-928-3983. Access to be constructed to Mackenzie County standards and at the developers' expense.
8. No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.
9. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.
10. If a sign is placed on the property the sign shall be located a minimum of:
 - a. 200 meters from regulatory signs, and
 - b. 3 meters (9 feet) from the outer edge of the road or not less than 1.5 meters from the property line if on private property.
11. The sign shall be a minimum of 1.5 meters to a maximum of 2.5 meters in height above the shoulder of the road.
12. The sign shall be kept in a safe, clean, and tidy condition, or may be required to be renovated or removed.
13. The sign shall:
 - a. Not obstruct the orderly and safe flow of vehicular and pedestrian traffic,
 - b. Not unduly interfere with the amenities of the district,
 - c. Not materially interfere with or affect the use, enjoyment or value of neighbouring properties, and
 - d. Not create visual or aesthetic blight.
- 14. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County**

Bylaws and resolutions relating to the development of the lands.

CARRIED

- c) 158-DP-17 Jeff Plett
Home Based Business Minor (Firewood Storage & Sales)
Hamlet Residential 1 "H-R1" (La Crete)
Plan 752 1580, Block 08, Lot 08**

MPC-17-07-105 MOVED by Jacquie Bateman

That Development Permit 158-DP-17 on Plan 752 1580, Block 08, Lot 08 in the name of Jeff Plett be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. **This development permit may be revoked at any time, if, in the opinion of the Development Authority, the Home Based Business Minor has become detrimental or otherwise incompatible with the amenities of the neighborhood.**
2. **This development permit expires July 21, 2019. Should the Home Based Business Minor still be in operation, a new development permit will be required.**
3. **The amount of firewood stored in the front yard shall not exceed one (1) Cord (2.4mx1.2mx1.2m).**
4. **At all times, the privacy of the adjacent dwellings shall be preserved and the Home Based Business shall not unduly offend the surrounding residents by way of excessive lighting, noise, traffic, congestion, late visitations by clients.**
5. The Home Based Business shall not involve client and customer visits outside of the hours of 8:00 a.m. – 6:00 p.m.
6. The Municipality has assigned the following address to the noted property (**10206 – 99th Avenue**). You are required to display the address (**10206**) to be clearly legible from the street and be on a contrasting background. The minimum size of the characters shall be four inches in height.
7. No construction or development is allowed on a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.
8. Home Based Businesses are limited to one sign not exceeding 1.1 square meters (12 square feet) in area.

9. The sign shall not be placed within the Road Right of Way.
10. The site and sign shall be kept in a safe, clean, and tidy condition, or may be required to be renovated or removed.
11. The sign shall:
 - a. Not obstruct the orderly and safe flow of vehicular and pedestrian traffic,
 - b. Not unduly interfere with the amenities of the district,
 - c. Not materially interfere with or affect the use, enjoyment or value of neighbouring properties, and
 - d. Not create visual or aesthetic blight.
12. Illumination of any signs must not negatively affect, nor pose a safety hazard to, an adjacent site or street.
13. Wiring and conduits of any signs must be concealed from view.
14. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.
15. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

CARRIED

6. SUBDIVISION

- a) **16-SUB-17 Peter W. Wieler
Agricultural "A", (Blumenort)
NE 21-107-14- W5M**

MPC-17-07-106 **MOVED** by Beth Kappelar

That Subdivision Application 16-SUB-17 in the name of Peter W. Wieler on NE 21-107-14-W5M be APPROVED with the following conditions:

1. This approval is for a **TYPE B** subdivision, approximately 10 acres (4.04 hectares) in size.
2. Applicant/developer shall enter into and abide by a Development Agreement with the Mackenzie County which shall contain, but is not limited to:
 - a) Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the

Municipality.

- b) Provision of access to both the subdivision and the balance of the lands in accordance with Mackenzie County standards at the developer's expense.
- c) Dedication by caveat of the most easterly 5.18 meters of the NE 21-107-14-W5M for future road widening.
- d) All sewage disposals shall conform to the Alberta Private Sewage Systems Standard of Practice 2015.
- e) **Provision of a storm water management plan. Contact Planning and Development staff at 780-928-3983 to discuss the requirements for your subdivision.**
- f) Any outstanding property taxes are to be paid on the land proposed to be subdivided prior to registration.
- g) Provision of municipal reserve in the form of money in lieu of land. Specific amount is based on 10% of the subject land and on the current market value. The current market value for this property is \$2,911.00 per acre. Municipal reserve is charged at 10%, which is \$291.10 per subdivided acre. **10 acres times \$291.10.00 equals \$2,911.00**
- h) **The Developer has the option to provide a market value appraisal of the existing parcel of land as of a specified date occurring within the 35-day period following the date on which the application for subdivision approval is made in accordance to the *Municipal Government Act* Section 667 (1) (a).**
- i) Provision of utility right-of-way as required by ATCO Electric, Telus and Northern Lights Gas and others.
- j) Provision of and negotiations for utility rights-of-way and/or easements as required by utility companies. The Developer shall be responsible for any line relocation or correction costs that occur as a result of this development. Responses from utilities companies are shown in Schedule "C" hereto attached.
- k) **Mackenzie County shall not be held liable for any concerns, issues or damages related to and/or resulting from the water tables and any other water problems as a result of any low land levels of the proposed development. It is the responsibility of the developer to ensure that adequate drainage and other precautions are taken to**

avoid water seepage into the dwellings/basement and/or flooding of the basement, and/or any ancillary buildings.

CARRIED

7. MISCELLANEOUS ITEMS

a.) Action List

8. IN CAMERA

None

9. MEETING DATES

- ❖ Thursday, August 10, 2017 @ 10:00 a.m. in La Crete
- ❖ Thursday, August 24, 2017 @ 10:00 a.m. in Fort Vermilion

10. ADJOURNMENT

MPC-17-07-107 MOVED by Beth Kappelar

That the Municipal Planning Commission Meeting be adjourned at 10:24 a.m.

CARRIED

These minutes were adopted this 10th day of August, 2017.

John W. Driedger, Chair



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	August 8, 2017
Presented By:	Karen Huff, Director of Finance
Title:	Finance Committee Meeting Minutes

BACKGROUND / PROPOSAL:

The unapproved minutes of the June 20, 2017 and July 27, 2017 Finance Committee meeting minutes are attached.

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

N/A

SUSTAINABILITY PLAN:

N/A

COMMUNICATION:

Finance Committee minutes are posted on DocuShare.

Author: J.V. Batt Reviewed by: _____ CAO: _____

RECOMMENDED ACTION:

- Simple Majority Requires 2/3 Requires Unanimous

That the unapproved Finance Committee meeting minutes of June 20, 2017 and July 27, 2017 be received for information.

Author: J.V. Batt Reviewed by: _____ CAO: _____

**MACKENZIE COUNTY
FINANCE COMMITTEE MEETING**

**June 20, 2017
2:00 pm**

**Zama Sub Office
Zama, Alberta**

PRESENT:	Peter F. Braun Lisa Wardley Bill Neufeld Jacquie Bateman Josh Knelsen	Councillor- Chair Deputy Reeve – Vice Chair Reeve, Ex Officio Councillor Councillor
ADMINISTRATION:	Len Racher Carol Gabriel Karen Huff Jannelle Batt Erin Everard	Chief Administrative Officer Director of Legislative and Support Services Director of Finance Finance Officer/ Recording Secretary Finance Officer

CALL TO ORDER: **1. a) Call to Order**

Councillor Braun, Chair called the meeting to order at 2:23 p.m.

AGENDA: **2. a) Adoption of Agenda**

MOTION FC-17-06-066 **MOVED** by Deputy Reeve Wardley

That the agenda be approved as presented

CARRIED

**MINUTES FROM
PREVIOUS MEETING:** **3. a) Minutes of the May 23, 2017 Finance
Committee Meeting**

MOTION FC-17-06-067 **MOVED** by Councillor Bateman

That the minutes of the May 23, 2017 Finance Committee
meeting be approved as presented.

CARRIED

**BUSINESS ARISING
FROM PREVIOUS
MINUTES:** **4. a) None**

DELEGATIONS: **5. a) None**

BUSINESS:

6. a) Auditors Management Letter

MOTION FC-17-06-068

MOVED by Deputy Reeve Wardley

That administration acquires additional information from the auditors regarding matters within the management letter.

CARRIED

6. b) Review Policy ADM041 and FIN006

MOTION FC-17-06-069

MOVED by Councillor Knelson

That administration bring back the revised Policy ADM041 Recreational Capital Projects and Policy FIN006 Unbudgeted Expenditures to the next Finance Committee Meeting for approval.

CARRIED

6. c) Review Policy ADM049

MOTION FC-17-06-070

MOVED by Deputy Reeve Wardley

That administration research other organizations bursary guidelines and amend Policy ADM049 Bursaries as discussed and bring to the next Council Meeting for approval.

CARRIED

MOTION FC-17-06-071

MOVED by Deputy Reeve Wardley

That the Finance Committee recommends to Council that the Policy RESV17 Bursaries Reserve be reinstated.

CARRIED

6. d) La Crete Community Equine Centre – Richardson Foundation Funding

MOTION FC-17-06-072

MOVED by Deputy Reeve Wardley

That the Finance Committee accepts these funds on behalf of the La Crete Community Equine Centre; that administration provides Richardson Foundation Inc. with a charitable donation receipt and forwards donated funds to the La Crete Community Equine Centre.

CARRIED

6. e) Bursary Applications

MOTION FC-17-06-073

MOVED by Councillor Knelson

That the Finance Committee awards 3 bursary recipients for the total amount of \$4,000 as discussed.

CARRIED

6. f) Financial Report Timeline

MOTION FC-17-06-074

MOVED by Councillor Bateman

That administration is to present the Operational Financial Statements to Council every month during the second meeting of the month, and that administration is to present the Project List to Council quarterly during the second meeting of the month.

CARRIED

MOTION FC-17-06-075

MOVED by Councillor Bateman

That Finance Committee move in-camera at 4:05 p.m. to discuss Labour Issues

CARRIED

MOTION FC-17-06-076

MOVED by Deputy Reeve Wardley

That Finance Committee Move out of in-camera at 4:14 p.m.

CARRIED

6. g) CAO Expense Claim

MOTION FC-17-06-077

Moved by Councillor Bateman

That the CAO Expense Claim be received for information until information is available.

CARRIED

6. h) Councillors' Honorariums and Expense Claims

MOTION FC-17-06-078 **MOVED** by Reeve Neufeld

That Councillor Honorariums and Expense Claims for May 2017 be received for information.

CARRIED

MOTION FC-17-06-079 **MOVED** by Councillor Bateman

That the Finance Committee recommends to Council that Bylaw NO. 1010-15 Honorariums and Related Expense Reimbursement for Councillors and Approved Committee Members be amended as discussed.

CARRIED

6. f) Members at Large Expense Claims

MOTION FC-17-06-080 **MOVED** by Councillor Bateman

That the May 2017 Members at Large Expense Claims be received for information.

CARRIED

6. g) Cheque Lists

MOTION FC-17-06-081 **MOVED** by Deputy Reeve Wardley

That the cheque lists for May 24, 2017 - June 19, 2017 be received for information.

CARRIED

6. h) MasterCard Statements

MOTION FC-17-06-082 **MOVED** by Reeve Neufeld

That the MasterCard Statement for May 2017 be received for information.

CARRIED

IN-CAMERA

7. a) None

**ADDITIONS TO
AGENDA:**

8. a) None

**NEXT MEETING
DATE:**

**9. a) July 27, 2017 at 10:00 a.m.
Fort Vermilion Corporate Office**

ADJOURNMENT:

10. a) Adjournment

MOTION FC-17-06-083

MOVED by Councillor Knelson

That the Finance Committee meeting be adjourned at 5:10 p.m.

CARRIED

These minutes were approved by the Finance Committee on _____.

Peter Braun
Chair, Councillor

Len Racher
Chief Administrative Officer

**MACKENZIE COUNTY
FINANCE COMMITTEE MEETING**

**July 27, 2017
10:00 am**

**Fort Vermilion Corporate Office
Fort Vermilion, Alberta**

PRESENT: Peter F. Braun Councillor- Chair
Lisa Wardley Deputy Reeve – Vice Chair
Bill Neufeld Reeve, Ex Officio
Josh Knelsen Councillor

Regrets: Jacquie Bateman Councillor

ADMINISTRATION: Len Racher Chief Administrative Officer
Carol Gabriel Director of Legislative and Support Services
Karen Huff Director of Finance
Jannelle Batt Finance Officer/ Recording Secretary

CALL TO ORDER: 1. a) **Call to Order**
Councillor Braun, Chair called the meeting to order at 9:57 a.m.

AGENDA: 2. a) **Adoption of Agenda**

MOTION FC-17-07-084 **MOVED** by Deputy Reeve Wardley
That the agenda be approved as amended.

CARRIED

**MINUTES FROM
PREVIOUS MEETING:** 3. a) **Minutes of the June 20, 2017 Finance
Committee Meeting**

MOTION FC-17-07-085 **MOVED** by Councillor Knelsen
That the minutes of the June 20, 2017 Finance Committee
meeting be approved as presented.

CARRIED

**BUSINESS ARISING
FROM PREVIOUS
MINUTES:** 4. a) **None**

DELEGATIONS: 5. a) None

BUSINESS: 6. j) **Councillors' Honorariums and Expense Claims**

MOTION FC-17-07-086 **MOVED** by Reeve Neufeld

That Councillor Honorariums and Expense Claims for June 2017 be received for information.

CARRIED

Carol Gabriel left the meeting at 10:10 am.

6. a) **Auditors Management Letter**

MOTION FC-17-07-087 **MOVED** by Deputy Reeve Wardley

That the Auditors correspondence regarding the Auditors Management letter be received for information.

CARRIED

6. b) **Amend Policy ADM041 Recreation Capital Projects**

MOTION FC-17-07-088 **MOVED** by Councillor Knelsen

That amendments to Policy ADM041 Recreational Capital Projects be tabled until administration can bring back options as discussed.

CARRIED

6. c) **Amend Policy FIN006 Unbudgeted Expenditures**

MOTION FC-17-07-089 **MOVED** by

That Amend Policy FIN006 Unbudgeted Expenditures be tabled for administration to bring back at a future meeting.

CARRIED

6. c) **Amend Policy ADM049 Bursaries**

MOTION FC-17-07-090 **MOVED** by Deputy Reeve Wardley

That the Finance Committee recommends to Council that Policy ADM049 Bursaries be amended as presented.

CARRIED

6. d) La Crete Recreation Board – 2017 Project Funds Reallocation

MOTION FC-17-07-091 **MOVED** by Reeve Neufeld

That the Finance Committee approve the La Crete Recreation Boards request to reallocate \$2487 from the Sidewalk to Tennis Court project budget, to the Ice Rink Foam Divider project budget.

CARRIED

6. e) 2017 Bursaries

MOTION FC-17-07-092 **MOVED** by Deputy Reeve Wardley

That the Finance Committee awards 3 bursary recipients for the total amount of \$3,000 as discussed.

CARRIED

6. f) Quarterly Fuel Report (Q2)

MOTION FC-17-07-093 **MOVED** by Deputy Reeve Wardley

That the quarterly fuel usage reports for Quarter 2 of 2017 be accepted for information.

CARRIED

6. h) ATCO Electric Invoice

MOTION FC-17-07-094 **MOVED** by Councillor Knelsen

That the County pays the full cost of invoice #400001163 with funds coming from the 2017 operating budget.

CARRIED

6. i) CAO Expense Claim

MOTION FC-17-07-095 **Moved** by Reeve Neufeld

That the CAO's expense claims for June 2017 be received for information.

CARRIED

6. f) Members at Large Expense Claims

MOTION FC-17-07-096 **MOVED** by Deputy Reeve Wardley

That the June 2017 Members at Large Expense Claims be received for information.

CARRIED

6. g) Cheque Lists

MOTION FC-17-07-097 **MOVED** by Councillor Knelsen

That the cheque lists for June 20, 2017 - July 21, 2017 be received for information.

CARRIED

6. h) MasterCard Statements

MOTION FC-17-07-098 **MOVED** by Councillor Knelsen

That the MasterCard Statement for June 2017 be received for information.

CARRIED

IN-CAMERA **7. a) None**

ADDITIONS TO AGENDA: **8. a) Vision Credit Union**

MOTION FC-17-07-099 **Moved** by Reeve Neufeld

That administration is to invest \$5 million with Vision Credit Union and bring a report back to the next Finance Committee Meeting for review.

CARRIED

MOTION FC-17-07-100

Moved by Reeve Neufeld

That two signatures are needed, the Chief Administrative Officer and the Director of Finance, when managing investment funds.

CARRIED

MOTION FC-17-07-101

MOVED by Reeve Neufeld

That FIN027 Investment Policy be brought back to the next Finance Committee Meeting for review.

CARRIED

**NEXT MEETING
DATE:**

9. a) August 22, 2017 at 3:00 p.m.
Fort Vermilion Corporate Office

ADJOURNMENT:

10. a) Adjournment

MOTION FC-17-07-102

MOVED by Deputy Reeve Wardley

That the Finance Committee meeting be adjourned at 1:50 p.m.

CARRIED

These minutes were approved by the Finance Committee on _____.

Peter Braun
Chair, Councillor

Len Racher
Chief Administrative Officer



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	August 8, 2017
Presented By:	Len Racher, Chief Administrative Officer
Title:	CAO Report

BACKGROUND / PROPOSAL:

The CAO and Director reports for June and July 2017 are attached for information.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION:

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the CAO report for June and July 2017 be received for information.

Author: C. Gabriel Reviewed by: _____ CAO: _____

Monthly Report of the Chief Administrative Officer to Council

Len Racher, Chief Administrative Officer

For the month of June & July, 2017

June Meetings 1st- 5th FCM Conference and Trade Show
7th Buffalo Head Flood Mitigation Project Meeting
9th Municipal Emergency Advisory Committee Meeting
12th Community Services Meeting
12th Ratepayer Meeting – La Crete
13th Blue Hills Bridge design review
13th Regular Council Meeting
13th Ratepayers Meeting – Fort Vermilion
14th ASB Meeting
15th AUMA Mayors & Reeves Caucus
19th Ratepayers Meeting – High Level
20th Finance Meeting
20th Ratepayers Meeting – Zama
21st Tompkins Crossing Committee Meeting
23rd Meeting with Norbord to establish road use agreements
27th Community Services Meeting
27th Ratepayers Meeting – Blue Hills/Tompkins
28th Regular Council Meeting
29th Managers Meeting

July Meetings 24th La Crete Credit Union
25th Committee of the Whole
26th Regular Council Meeting
27th Finance Committee Meeting
31st ASB Meeting

Beginning of August Meetings 1st Buffalo Head Flood Mitigation Pre-Construction Meeting
1st FV 50th Street Water & Sewer Servicing Pre-Construction Mtg
2nd Tri-Council Meeting
3rd Community Services Meeting
8th Regular Council Meeting
9th Managers Meeting
10th Meeting w ADM Cynthia Farmer at the Town of High Level
11th AAMD&C Zone Meeting
11th & 12th Agricultural Fair and Trade Show

Grants and Funding

Applications for the Municipal Intern will be submitted in the next week. We are still on the lookout for grant opportunities for the county. It is a game of patience as we wait for some of the program application intakes to open up.

Ratepayers Meetings

Ratepayers meetings went very well this year. It was great to hear feedback from the different areas. The booth idea that gave ratepayers an opportunity to engage with our departments seemed to be well received.

Projects Underway

Buffalo Head Prairie Flood Mitigation Project will begin after the pre-construction project on August 1st.

Happy to say both of the new water fill stations are up and running.

Blue Hills bridge design is finalized and the tender will be going out after review

Waterline projects are in progress

Respectfully,

Len Racher

Chief Administrative Officer

REPORT TO CAO

June & July, 2017

From: Grant Smith
Agricultural Fieldman

Annual Operating Programs, Projects and Activities

Program/Activity/Project	Timeline	Comments
Roadside Spraying	2017	AT has shoulder sprayed hwy's 88, 58, 35 & 697 in early June. They have also spot sprayed problem areas identified in 2016. The County is in the process of entering into a Service Agreement to spot spray problem areas as they arise. County roadside spraying was completed on July 15 th . There were a lot of delays due to rainfall.
ASB Summer Tour	July 11-14, 2017	The ASB Summer Tour was hosted by Mountain View County and Red Deer County. Tours included Barr Ag Hay Plant, Agri Trend (Canola production), Reese Cattle Co, Beck Farms, Blue Grass Sod Nursery, Antler Valley Farms, Woodland Crest Farms, Brian Ellis Seed. Overall it was very well organized and the tours were very educational.
Erosion Repairs	2017	Erosion repairs were completed in the Blue Hills area and the AJA Flood Control channel. There will be more repairs scheduled as invoices are totaled. These are funded by the ASB Operating budget.
Ag Fair & Tradeshow	2017	2017 Ag Fair dates are August 11 th & 12 th . A meeting was held on March 1 st . Greg Newman was selected as chair of the committee. The next meeting is scheduled for June 7 th .
Wolf Bounty	2017	We've received 201 wolf carcasses as of May 1 st . Carcasses have been received from High Level, Zama, Meander River, Buffalo Head Prairie, Blue Hills and Jean D'or Prairie.
Weed Inspection	October 2017	There has been a significant amount of White Cockle in the Machesis Lake area. Most of these properties are being farmed organically,

		thereby making it difficult to control. Scentless Chamomile sightings are also on the rise.
Roadside Mowing	August 26 th , 2017	Roadside Mowing commenced on July 10 th . All roads north of the Peace River will receive a full width cut, roads on the south side will receive a shoulder cut.

Capital Projects

Projects	Timeline	Comments
Fort Vermilion Erosion Repair (Rosenberger)	June, 2017	RFP's were forwarded to four local contractors. They will be opened at the April 26 th Council meeting. Construction is to commence June 1 st , 2017. Frank Wiens of Fort Vermilion was the successful bidder at \$55,800. Completion date is August 15 th .
Buffalo Head/Steephill Flood Control Project	2017	Tenders were opened at the June 28 th Council meeting in Fort Vermilion. There were a total of six bids received. Northern Roadbuilders of La Crete was the successful at \$2.55m. Total budget was \$5.5m. A pre-construction meeting was held in La Crete on August 1 st . Commencement date is August 8 th .

Personnel Update:

The white zone Weed Inspector will commence duties on May 23 rd . The Green Zone Weed Inspector will commence June 1 st .

Other Comments:

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MONTHLY REPORT TO THE CAO

For the Month of June and July 2017

From: Doug Munn
Director of Community Services

Program/Activity/Project	Timeline	Comments
Bylaw Services	Ongoing	
Health and Safety	Ongoing	Last meeting was held July 28, 2017.
Peace Officer	Ongoing	The Peace Officer Program has been approved, interviews completed and Jordan Marsollier has agreed to start Sept 5, 2017.
Fire Department		Fire Department provided great support during the July 27 Forest Fire west of La Crete by contacting residents and preparing a pre-plan for evacuation and property protection.
Fire Department Training	Ongoing	
Campgrounds – Hutch, Machesis, Wadlin, Bridge, La Crete Ferry	July	Working on improvements as per the 2017 Budget. AEP has approved the grant program for improvements to Bridge and Machesis.
Facility Maintenance	May	<ul style="list-style-type: none"> – Repair solar system and playground equipment at Wadlin Lake – Climb towers to assist with communication repairs – Mudjack (raise) part of washbay floor and concrete pads FV shop – Repair heatpump La Crete office – Replace roofing Bridge Campsite picnic shelter – Replace multiple park toilet seats – Assist with Waste Transfer Station inspections (Health and Safety) – Install generator transfer switch for Fort shop

		<ul style="list-style-type: none"> - Drill well at Machesis- In Progress - Numerous minor repairs -
First Nations Relationships	Ongoing	Less contact over the summer months. Plan to increase activities in the fall.
Courthouse Move – MARA	July 20	Courthouse was moved to MARA property
MARA Administration Building	July 26	Administration Building at MARA was removed. Asbestos abatement was completed as per regulations

Capital Projects

FV Artificial Ice Plant	June/July	Old plant has been removed and new plant is being constructed in Edmonton on a skid.
Bridge Campground and Machesis Lake – (changed from April report)	July	Agreements have been signed to fund projects with the exception of the power at Machesis and the Bridge Site Development. These are still being negotiated and we expect approval once details are agreed upon.
FV Bridge Campsite Expansion	Ongoing	Checked with Lands and confirmed that road closures must occur before application for lease will be considered by Province however AEP will consider accepting a sketch of the property so we are proceeding on that basis.
Playground Equipment	June	Playground equipment has been ordered and the pieces for Big Back Yard and FV have been received. The pieces for Kneldsen Park and Hutch are scheduled for arrival on Sept. 12.
Capital Projects Update Report		See capital projects update report for details of all projects.
Rocky Lane WTS	Ongoing	Application for lease has been submitted to AEP

Personnel Update:

Jenn Batt, Public Works Administrative Assistant, has accepted Financial Controller position with the County. Administrative Officer position will be filled in August.

Other Comments:

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REPORT TO THE CAO

For the Month of June/July, 2017

From: Carol Gabriel
Director of Legislative & Support Services

Meetings Attended

- 2017-06-01 Day 2 of First Aid Course
- 2017-06-06 Meeting with Lane Quinn Benefits Consultants to review benefit renewal.
- 2017-06-09 Mackenzie County Emergency Advisory Committee meeting.
- 2017-06-12 Attended La Crete Ratepayers Meeting
- 2017-06-13 Attended Council meeting and Fort Vermilion Ratepayers meeting.
- 2017-06-19 Attended High Level Rural Ratepayers meeting.
- 2017-06-20 Attended Finance Committee meeting in Zama and Zama Ratepayers meeting.
- 2017-06-23 Municipal Affairs Returning Officer Election Training in Grande Prairie
- 2017-06-27 Committee of the Whole Meeting in La Crete and Tompkins Ratepayers Meeting.
- 2017-06-28 Council Meeting
- 2017-06-29 Managers Meeting in La Crete
- 2017-06-30 Attended the office safety meeting
- 2017-07-07 Attended the Reeves and CAOs meeting with Deputy Reeve Wardley in High Prairie.
- 2017-07-24 Attended the Buffalo Head Prairie Flood Mitigation project meetings with engineers and contractor.
- 2017-07-25 Committee of the Whole Meeting
- 2017-07-26 Council Meeting
- 2017-07-27 Finance Committee and Managers Meeting
- Various other individual or departmental meetings.

Council

- Preparing for various meetings of Council.
- Prepare for and attend all ratepayer meetings.
- Finalize Candidate Information Guides for the upcoming general election.
- Attended the Reeves and CAOs meeting with Deputy Reeve Wardley on July 7th. Meeting was held to discuss agenda topics for the AAMDC Zone meeting on August 11th hosted by Mackenzie County. Topics discussed were: provincial electoral boundary review (County of Grande Prairie is making a presentation to the Commission on July 17th), Telus, cell service, infrastructure audits/viability reviews, Inter-municipal Collaboration Frameworks (ICF's), First Nations Consultations, Federation of Canadian Municipalities and requiring a stronger voice (Alberta's caucus membership has been reduced from 11 members to 9 –

reducing 2 rural voices), Northwest Species at Risk Committee, Board Governance Review, Alberta Transportation update, and the Mighty Peace Watershed update. The Minister of Municipal Affairs has been confirmed for the zone meeting.

Assessment Appeals

- The deadline for assessment appeals was July 18, 2017. Four complaints were received for the Composite Assessment Review Board (CARB) and five complaints were received for the Local Assessment Review Board (LARB). All complaints were forwarded to our new assessor for review prior to scheduling appeal hearings.

Bylaws/Policies/Reports/Publications:

- The 2016 Annual Report was finalized and presented at the annual ratepayers meetings.

Citizen Engagement:

- Various postings on the County's website and Facebook page regarding Request for Proposals, Tenders, development permits, meetings, etc.
- As of July 25th 700 applications have been received for the free newspaper subscriptions. Application forms are available at all county offices and online.

Human Resources:

- Conducted employee performance evaluations.
- Conducted interviews for a temporary Administrative Assistant position to cover a maternity leave position. Brittany Winsor was the successful candidate.

Records Management:

- Continue working on a major update to the Bylaw and policy which establishes procedures in regard to the retention and disposal of municipal documents.
- Meetings with finance department regarding capital project filing.

Events:

- Preparation for the 9th Annual Mackenzie Regional Charity Golf Tournament in September.
- Preparation for the AAMDC Zone meeting on August 11th hosted by Mackenzie County in Fort Vermilion.

Miscellaneous:

- Ongoing updates to the County website.
- Ongoing updates to the County Facebook page regarding upcoming events, etc.
- Ongoing form review and updating.
- Preparing for various meetings.
- Travel and meeting coordination.
- Assisting other departments as required.

- Acting CAO – June 1 – 6 and July 7 – 21.
- Vacation – July 28 – August 4.

MONTHLY REPORT TO THE CAO

For the Month of June/ July

From: David Fehr
Director of Operations

Annual Operating Programs, Projects and Activities

Program/Activity/Project	Timeline	Comments
Road use agreement with Norbord	ongoing	Norbord has agreed to the road use agreement and administration is working to complete the final agreement.
Pothole patching	ongoing	Staff are fixing potholes on an ongoing basis.
Fitler pit	ongoing	The drill is currently testing for gravel and Opus, Steward and Wier have started the CRBP that is required for the pit
New roads	ongoing	Almost 8 miles of road has been completed or are near completion by local land owner.
Re graveling	ongoing	The annual regraveling is approximately 80% complete
Spot graveling	ongoing	Spot graveling ongoing on an as needed basis.
Meander River gravel pit	ongoing	Moving forward with closing the FNC in regards to the Meander Pit and will make formal application as soon as possible.
Voluntary evacuation	completed	Assisted with the voluntary evacuation and set up barricades to block access to Atlas landing at the request of Forestry.
Ag fair	started	Staff have started setting up for the Ag fair and will be assisting during and help taking it back down.

Projects	Timeline	Comments
Blue Hills new Bridges	ongoing	Engineering phase almost complete Native consultations complete with no opposition

		to the bridges.
New Road Infrastructure	ongoing	With the consultations complete we are moving forward to the application process for the roads that will need to be built to the new bridges at Blue Hills.
Line Painting	ongoing	The contactor has indicated that they hope to be in the area in the beginning of August.
Crack Sealing	completed	Crack sealing has been completed
Prairie Packers to West LaCrete Road	completed	The road has been completed.
Goertzen subdivision oil	completed	The oil has been placed
Lakeside subdivision oil	Completed	The oil has been placed
Blumenort road oil	completed	900 meters of oil has been placed

Respectfully,

David Fehr

Director of Operations

MONTHLY REPORT TO THE CAO

For the month of July, 2017

From: Byron Peters
Director of Planning & Development

Strategic Priorities for Planning & Development

Program/Activity/Project	Timeline	Comments
Land Use Framework	TBA	Province has formally started pre-planning for the LPR. Currently sounding like the process will begin this fall.
Community Infrastructure Master Plans	Q2 2017	Final copies of all drafts have been received. Waiting on second draft of offsite levies.

Annual Operating Programs, Projects and Activities

Program/Activity/Project	Timeline	Comments
Economic Development Strategy	ongoing	FV airport renaming, tourism projects, REDI conference and other projects have gone, and are coming along, well
Streetscape	Ongoing	Meetings with local committees are ongoing. La Crete project is progressing well – signs have been ordered. Fort Vermilion banners are progressing well, lookout dock is more challenging, but progressing.

Capital Projects

Projects	Timeline	Comments
Rural Addressing	Q2 2017	Quality check has been completed. Working with contractor to complete the remaining installations, and with finance department to add all the addresses into Diamond.
Land Use Bylaw review	2016-17	Complete.
Airport Planning	2016-17	Have not managed to begin the process to review the AVPA, as originally planned. Proceeding with the AWOS installation –

		<p>should be completed in August. New sign installed at the Wop May Memorial Airport and re-naming event was successful. Waiting for the name change to be approved and published by Nav Can (no challenges anticipated).</p>
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Personnel Update:

We are optimistic that we will be able to retain an employee that needs work permits renewed. Failure to retain the employee would create significant challenges on several files.

Other Comments:

The department is still busy (summer holidays are usually slow), and staff capacity to complete tasks is still limited. This has been a concern for the past year. And the remainder of 2017 also looks like it will be busy, with existing projects and pending projects (2 projects require an RFP and awarding in 2017. Regional planning process will be huge. Struggling to complete existing projects).

MD of Opportuntiy has contacted us to begin preliminary conversations about creating an intermunicipal development plan (IDP).

The FV Flood Assessment (National Disaster Mitigation Program) grant that we applied for has been tentatively approved. Still waiting for province to complete funding discussions with feds, project tentative to begin late 2017.

Caribou report has been (primarily) well received by everyone. Positive discussions have been had, and are ongoing with many parties. Minister Phillips will be coming to the region on August 9th/10th. I'd say the committee is currently quite optimistic that our concerns and solutions have not only been heard, but will largely be included in range plans.

NRCB application 17001 (Danny Friesen) is undergoing a Board Review. The applicant requested, and was granted a review of his application, which was originally denied. There has been strong opposition to the application from two impacted parties, and they have raised concerns about the county's lack of transparency and consultation regarding the application.

MONTHLY REPORT TO THE CAO

For the Month of June/July 2017

From: Fred Wiebe
Director of Utilities

Annual Operating Programs, Projects and Activities

Program/Activity/Project	Timeline	Comments
Water Distribution and Wastewater Collection Maintenance	Sept/17	Annual maintenance getting started.
Strategic Priorities		

Capital Projects

Projects	Timeline	Comments
FV-Frozen Water Service Repairs	Nov/17	Completed 3 repairs in 2017 and coordinating for continued repairs along river road.
Rural Potable Water Infrastructure	Aug/17	Both truckfills open with official opening set for August 18 th , 2017.
LC- Paving Raw Water Fill	Jun/17	Complete.
FV- Paving FV WTP	Jun/17	Complete. Had to spread some sand on the new asphalt to avoid tandem trucks damaging new asphalt when turning.
LC,FV,ZA- Exhaust Thimbles	May/17	Complete.
FV- 49 th Ave Water Re-servicing	Sept/17	Contract awarded and Contractor to start in a few weeks.
FV 50 th Street Water Extension	Sep/17	Contract awarded with start-up meeting on August 1/17.
LC – Well #4	Sept/17	Well has been drilled. Awaiting final drawdown tests and water quality results.
LC – Sanitary Sewer Expansion	Oct/17	Held public open house for preliminary design and overall costs. Plan to share with

		Council in August prior to final public open house.
FV – Storage Work	Aug/17	Be completed in summer.
LC – Hydrant Replacement	Oct/17	Complete.
FV – Re-route Raw Water Truckfill	Sept/17	Wait for truckfill outside hamlet to be complete. Will require further discussion with Council as result of rate payer meeting discussions.
FV- Main Lift Station Grinder	Nov/17	In progress.
ZA- Distribution Pumphouse Upgrades	Oct/18	Grant funding letter received. We are working on preliminary design and contract documents to prepare for tender.
ZA- Lift Station Upgrades	Oct/18	Grant funding letter received. We are working on preliminary design and contract documents to prepare for tender.

Personnel Update:

Dean Ducharme level 1 operator has been hired in Zama and Shawn Peters as GML in La Crete.

Other Comments:

Beaver First Nations band manager Rod Chalifoux informed me that AANDC has approved a new water treatment facility for the Boyer First Nation Reserve although they had not signed or finalized anything on paper according to our last contact. It sounds like their interest is to get water to Child Lake First Nation Reserve using this provincial grant funding. We still have not seen any details for this from the provincial government. I continue to keep looking for grants for rural waterline to Blue Hills as well but the current programs only support “Regional” waterlines or water treatment facilities.

Respectfully submitted,

Fred Wiebe
 Director of Utilities
 Mackenzie County

MONTHLY REPORT TO THE CAO

For the Month of June and July 2017

From: Don Roberts
Zama Operations

Program/Activity/Project	Timeline	Comments
Dust Control	June 30	<ul style="list-style-type: none"> Zama Access Rd. received calcium for dust control. May need to apply extra product in some spots.
Mowing	Ongoing	<ul style="list-style-type: none"> Cutting of grass in all hamlet ditches, playgrounds, park, campground, County operated facilities, Rec. Center, and School
Street Maintenance	Ongoing	<ul style="list-style-type: none"> Sweeping of streets is constant. Crack sealing conducted. Line painting planned for later Aug.
Signs	Ongoing	<ul style="list-style-type: none"> Replaced 4 signs due to vandalism. Other signs will be replaced as need be.
Campground/Park	Ongoing	<ul style="list-style-type: none"> Campground opened June 1 Painting of signs and facility completed. Replacement of sand throughout site. Re-graveled internal roads parking lot and sites. Splitting and piling wood continues (Wood was cut from last Autumns deadfall in the campground/park)
Unightly Premises	Ongoing	<ul style="list-style-type: none"> No letters have been issued this year to date.
Zama Access Rd Maintenance	Ongoing	<ul style="list-style-type: none"> Road continues to require constant grading. Looking for solutions to soft shoulders at east end of road.
Emergency Management	Ongoing	<ul style="list-style-type: none"> Emergency Advisory Committee meeting was held. Northwest Alberta Regional Emergency Advisory Committee- still working on a date for meeting.
OH&S	Ongoing	<ul style="list-style-type: none"> Received revised Employee Safety Handbook Continue Monthly Site Safety Meetings

		<ul style="list-style-type: none">
Fire Smart	Ongoing	<ul style="list-style-type: none"> 2017 Grant has been made available. Will be meeting with Agriculture & Forestry on a plan.

Capital Projects

Adm. Building Tree Planting	Ongoing	<ul style="list-style-type: none"> Some trees were planted. Supplier ran out. Will be planting more this Fall/Spring
Zama Access rd. Repair	August 31	<ul style="list-style-type: none"> Contractor has been engaged, should be completed within 3 weeks
Transfer Station Fence	Ongoing	<ul style="list-style-type: none"> More groundwork/site prep is required before installation can commence.
Dust Control - Oil	July	<ul style="list-style-type: none"> Completed
Aspen Dr. Ditch Repair	Sept 31	<ul style="list-style-type: none"> Inspection of site has been conducted by CAO Waiting for resources.

Personnel Update:

Nil

Other Comments:

--



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	August 8, 2017
Presented By:	Byron Peters, Director of Planning and Development
Title:	PUBLIC HEARING Bylaw 1072-17 Land Use Bylaw Amendment to Rezone Plan 032 5939, Block, Lot 5 from Hamlet Country Residential “HCR1” to Hamlet Industrial “HI1” (La Crete)

BACKGROUND / PROPOSAL:

On June 28, 2017 first reading was given to Bylaw 1072-17 being a Land Use Bylaw Amendment to rezone Plan 032 5939, Block 1, Lot 5 from Hamlet Country Residential 1 “HCR1” to Hamlet Industrial 1 “HI1” to accommodate light industrial development, subject to public hearing input.

Mackenzie County has received a request to rezone Plan 032 5939, Block 1, Lot 5 from Hamlet Country Residential “HCR1” to Hamlet Industrial 1 “HI1” to accommodate the development of a Contractor’s Business/Yard.

This re-zoning request was first reviewed by Council in 2016. On November 23, 2016, the following motion was made after holding a Public Hearing that received opposition from adjacent land owners.

MOTION 16-11-883 **MOVED** by Councillor Driedger

That second reading be given to Bylaw 1054-16 being a Land Use Bylaw Amendment to rezone Plan 032 5939, Block 1, Lot 5 from Hamlet Country Residential 1 “HCR1” to Hamlet Industrial 1 “HI1” to accommodate light industrial development and to ensure that an adequate buffer is maintained on the north and east side of the parcel.

DEFEATED

Author: LL Reviewed by: BP CAO: _____

In the Land Use Bylaw, a defeated rezoning application can be re-applied for after waiting a minimum of six months. The applicant is therefore re-applying.

BACKGROUND/HISTORY

Generally, when residential developments are created next to a district other than residential the county requires a 10-meter buffer between the two developments.

When the Goertzen subdivision was developed, the subject land was already developed, being the first parcel from the quarter section. Therefore, this parcel did not have the typical 10-meter buffer that the remainder of the quarter has and placed it directly adjacent to the gravel stock yard.

The applicant is in the process of purchasing this Lot (5) and the adjacent Lot (4). He would like to develop a shop on Lot 5 for the purpose of a Contractor’s Business/Yard while maintaining Lot 4 as a residential lot. The applicant feels that the shop/contractors business would be an excellent buffer between the residences and the gravel piles.

Bylaw 10XX-16 was presented to the Municipal Planning Commission on October 2, 2016, where they made the following motion:

MPC-16-10-169

MOVED by Erick Carter

That the Municipal Planning Commission recommend to Council to approve Bylaw 10XX-16 being a Land Use Bylaw Amendment to rezone Plan 032 5939, Block 1, Lot 5 from Hamlet Country Residential 1 “HCR1” to Hamlet Industrial 1 “HI1” to accommodate light industrial development, subject to public hearing input.

CARRIED

The planning department has no issues or direct concerns with this request and feels that if the adjacent land owners have no fears that this could be a positive move to bettering the neighboring community.

OPTIONS & BENEFITS:

There is a small border of trees between Lot 5 and the gravel stock yard, giving it a small buffer area with minimal protection from blowing dust and noise. This dust and noise devalue the lot for residential use. By allowing a lighter industrial type development that doesn’t produce noise or offensive smells and omissions upon the land, it could diminish the effects of the gravel yard from the remainder of the residential homes.

Author: _____ **Reviewed by:** _____ **CAO:** _____

The Permitted uses within the Hamlet Industrial 1 “HI1” district are of a non-obnoxious nature. All of the Discretionary uses that could be deemed as non-desirable adjacent to a residential dwelling can be regulated by the Municipal Planning Commission.

Options are to pass, defeat, or table first reading of the bylaw.

COSTS & SOURCE OF FUNDING:

All costs will be borne by the applicant

SUSTAINABILITY PLAN:

The Sustainability Plan does not directly address re-zoning of districts within the County. As such, the proposed re-zoning neither supports nor contradicts the Sustainability Plan.

COMMUNICATION:

The bylaw amendment will be advertised as per MGA requirements, this includes all adjacent landowners.

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

MOTION 1

That second reading be given to Bylaw 1072-17 being a Land Use Bylaw Amendment to rezone Plan 032 5939, Block 1, Lot 5 from Hamlet Country Residential 1 “HCR1” to Hamlet Industrial 1 “HI1” to accommodate light industrial development, subject to public hearing input.

Simple Majority Requires 2/3 Requires Unanimous

MOTION 2

That third reading be given to Bylaw 1072-17 being a Land Use Bylaw Amendment to rezone Plan 032 5939, Block 1, Lot 5 from Hamlet Country Residential 1 “HCR1” to Hamlet Industrial 1 “HI1” to accommodate light industrial development.

Author: _____ Reviewed by: _____ CAO: _____

BYLAW NO. 1072-17
BEING A BYLAW OF
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA

TO AMEND THE
MACKENZIE COUNTY LAND USE BYLAW

WHEREAS, Mackenzie County has a Municipal Development Plan adopted in 2009, and

WHEREAS, Mackenzie County has adopted the Mackenzie County Land Use Bylaw in 2011, and

WHEREAS, the Council of Mackenzie County, in the Province of Alberta, has deemed it desirable to amend the Mackenzie County Land Use Bylaw to accommodate light industrial development.

NOW THEREFORE, THE COUNCIL OF THE MACKENZIE COUNTY, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. That the land use designation of the subject parcel known as:

Plan 032 5939, Block 1, Lot 5

within the Hamlet of La Crete, be rezoned from Hamlet Country Residential 1“HCR1” to Hamlet Industrial 1 “HI1” as outlined in Schedule “A” hereto attached.

READ a first time this ___ day of _____, 2017.

PUBLIC HEARING held this ___ day of _____, 2017.

READ a second time this ___ day of _____, 2017.

READ a third time and finally passed this ___ day of _____, 2017.

Bill Neufeld
Reeve

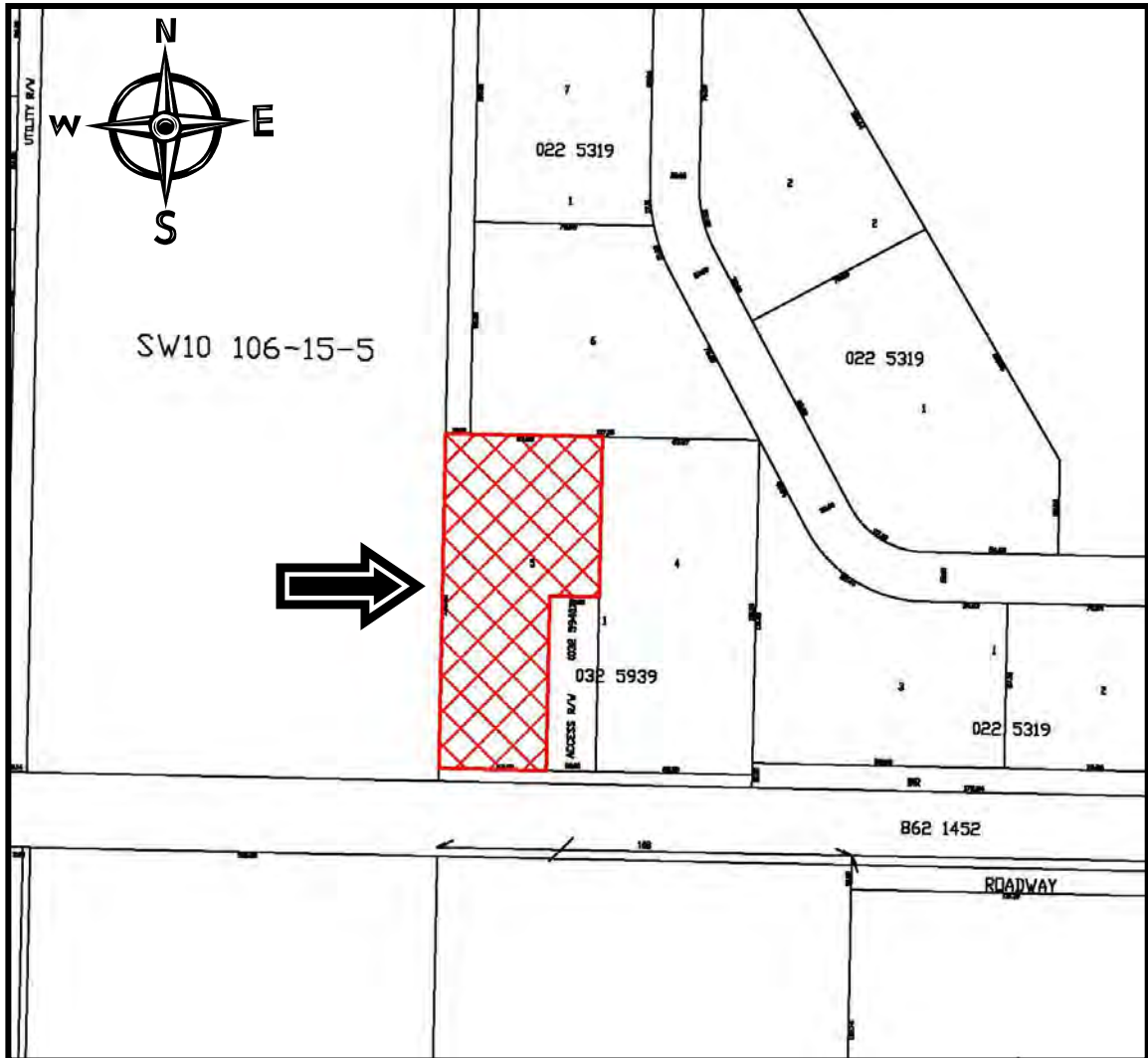
Len Racher
Chief Administrative Officer

BYLAW No. 1072-17

SCHEDULE "A"

1. That the land use designation of the following property known as:

Plan 032 5939, Block 1, Lot 5 within the Hamlet of La Crete, be rezoned from Hamlet Country Residential 1 "HCR1" to Hamlet Industrial 1 "HI1" as outlined in Schedule "A" hereto attached.



FROM: Hamlet Country Residential 1 "HCR1"

TO: Hamlet Industrial 1 "HI1"

Mackenzie County

PUBLIC HEARING FOR LAND USE BYLAW AMENDMENT

BYLAW 1072-16

Order of Presentation

_____ This Public Hearing will now come to order at _____.

_____ Was the Public Hearing properly advertised?

_____ Will the Development Authority _____, please outline the proposed Land Use Bylaw Amendment and present his submission.

_____ Does the Council have any questions of the proposed Land Use Bylaw Amendment?

_____ Were any submissions received in regards to the proposed Land Use Bylaw Amendment? *If yes, please read them.*

_____ Is there anyone present who would like to speak in regards of the proposed Land Use Bylaw Amendment?

_____ If YES: Does the Council have any questions of the person(s) making their presentation?

_____ This Hearing is now closed at _____.

REMARKS/COMMENTS:



LAND USE BYLAW AMENDMENT APPLICATION

APPLICATION NO. _____

NAME OF APPLICANT <i>George Zacharias</i>		
ADDRESS <i>Box 415</i>		
TOWN <i>La Crete AB</i>		
POSTAL CODE <i>T0H 2H0</i>	PHONE (RES.) <i>928-3681</i>	BUS. <i>841-1995</i>

COMPLETE IF DIFFERENT FROM APPLICANT

NAME OF REGISTER OWNER <i>Mike Roy</i>		
ADDRESS <i>#27 349 Harrisburg Box 44</i>		
TOWN <i>Harrison Hot Springs</i>		
POSTAL CODE <i>V0M-1K0</i>	PHONE (RES.)	BUS. <i>867-445-3001</i>

LEGAL DESCRIPTION OF THE LAND AFFECTED BY THE PROPOSED AMENDMENT

QTR./LS.	SEC.	TWP.	RANGE	M.	OR	PLAN <i>032 5939</i>	BLK <i>1</i>	LOT <i>5</i>
----------	------	------	-------	----	----	-------------------------	-----------------	-----------------

LAND USE CLASSIFICATION AMENDMENT PROPOSED:

FROM: *HCR1* TO: *HI1*

REASONS SUPPORTING PROPOSED AMENDMENT:

Ideal Highway lot for shop with good access with big frontage for future use of sales lot considering it touches industrial lots of which all neighbours move to after they built industrial lots neighbour across the road is also considering doing the same thing I own the property to the east side which I want to leave residential

I/WE HAVE ENCLOSED THE REQUIRED APPLICATION FEE OF \$ *400.⁰⁰*

RECEIPT NO. *send invoice*

[Signature]
APPLICANT

May 23 2017
DATE

NOTE: REGISTERED OWNER'S SIGNATURE REQUIRED IF DIFFERENT FROM APPLICANT.

REGISTERED OWNER

DATE

BYLAW AMENDMENT APPLICATION



NOT TO SCALE

File No. Bylaw 1072-17

Disclaimer

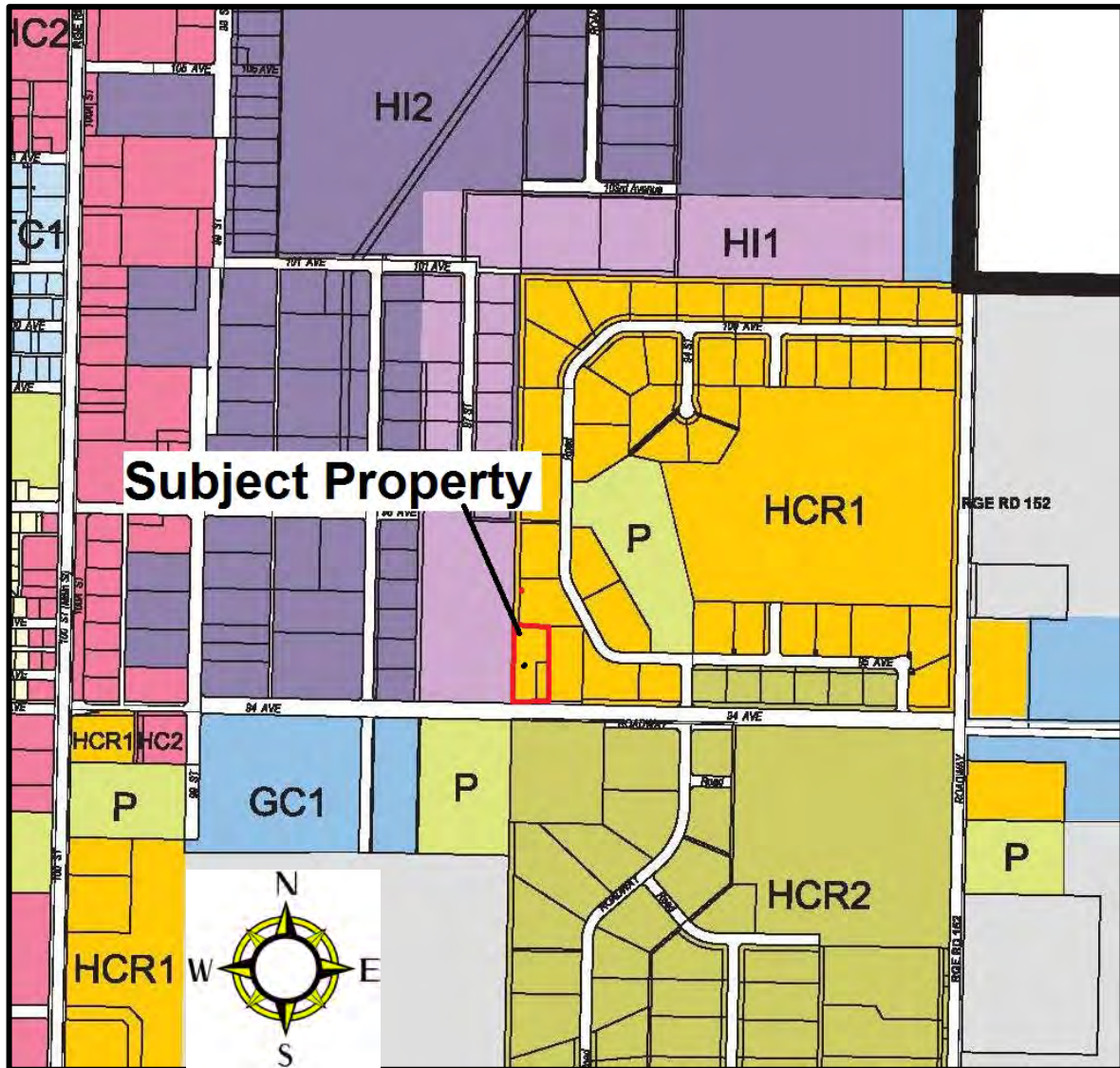
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Mackenzie County

BYLAW AMENDMENT APPLICATION



File No. Bylaw 1072-17

NOT TO SCALE

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Mackenzie County

TO/ MACKENZIE COUNTY AUG 1/17
PO BOX 640
FORT VERMILION, AB
T0H1N0

ATT, COUNCEL/PLANNER'S

RE- BYLAW # 1072-17 LAND USE REZONING
PLAN# 032 5939, BLK 1 LOT 5 (9502-94 AVE)

WE ARE IN FAVOR OF THE LAND USE REZONING

JACOB AND HELEN WOLFE
PO BOX 365
LA CRETE, AB. T0H2H0
9433-94 AVE
NW PART OF NE3-106-15-5

CELL PHONE= 780-926-6191
EMAIL= wolfeman@telus.net

Quality Investment Corp.

Box 543
La Crete, AB T0H 2H0

August 3, 2017

Mackenzie County
Box 1819
La Crete, AB T0H 2H0

Attn: Liane Lambert

Re: Notice of Application for Land Use Bylaw Amendment – Bylaw No: 1072-17
Plan 032 5939, Block 1, Lot 5


With the information we received, we are totally opposed to this zoning change. If there was a plan attached that stated the intended use of this property, we may not have such strong objections to this change. If the development application was for a clean and well maintained road side business, we would be open for consideration.

Changing this zoning from Country Residential “HCR1” to Hamlet Industrial “HI1” is too vague and allows this property to become a salvage yard. Many property owners in this community take great pride in maintaining a presentable community and to allow a (salvage yard) to be located on a main thoroughfare like 94th avenue would not do justice to anybody.

Sincerely,

George Janzen





John and Helen Schmidt
9606 95st
Box 572 La Crete, AB
T0H2H0

Mackenzie County
Fort Vermilion, AB
7/31/2017

Dear Mackenzie County Officials,

RE: Bylaw No: 1072-17

Concerning: Land Use Rezoning of Plan 032 5939 Block 1, Lot 5 (9502-94th Ave) La Crete, AB

As adjacent Landowners of the land described above, we are **very concerned** with the rezone Plan 032 5939, Block 1, Lot 5 from Hamlet Country Residential "HCRI" to Hamlet Industrial "HI1", If this rezoning means that light industrial type of businesses (all discretionary uses) would be allowed.

If the discretionary uses would be **similar** to the HI1 Industrial property, SW10 106-15-5, just West of us, we **strongly oppose** it. If **discretion was used**, and **only** light industrial businesses and practices were allowed, then the property west of us would not be a busy gravel yard.

This is not a "light industrial business" with all the trucks and machines coming and going, sometimes starting as early as 4 am and going all day. There are health and environmental concerns, with so much **noise** (back-up beepers, grinding, scraping, end-gates crashing, engines revving..) and **dust**, (to where we cannot be outside some days, open windows, enjoy our deck...) all day long. The constant flow of trucks **should never** be allowed within town limits.

We are **not in favor** of having this adjacent land- Plan 032 5939, Block 1, Lot 5- to be rezoned to "HI1, Hamlet Industrial 1". It would greatly devalue our property, with more industrial noise, dust, machinery and clutter right close by, which we certainly don't appreciate and doesn't belong right close to a peaceful Hamlet Country Residential area.

We would like to express appreciation for the oiled road this area has received! It has greatly reduced the dust from the east! Thank-You, it is very appreciated.

Concerned Tax Payers, Sincerely,

John& Helen Schmidt



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	August 8, 2017
Presented By:	Byron Peters, Director of Planning & Development
Title:	PUBLIC HEARING Bylaw 1073-17 Partial Road Closure Adjacent to SW 14-104-17-W5M and Purchase of County Owned Land (Bluehills Rural)

BACKGROUND / PROPOSAL:

On June 28, 2017 first reading was given to Bylaw 1073-17 being a partial road closure bylaw to close, sell and consolidate a portion of Government Road Allowance adjacent to SW 14-104-17-W5M, subject to public hearing input.

Prior to the 2nd and 3rd reading of a road closure bylaw, a public hearing must be held in accordance to the Municipal Government Act. Once the public hearing has been held, the bylaw can then be sent to the Minister of Transportation for a decision. Once it receives approval, then the additional readings can proceed.

Previous Background

Mackenzie County has received a request for a partial road closure located in the Bluehills area. The applicant is looking at expanding the boundary lines to his 5 acre parcel on the SW 14-104-17-W5M in order to build a new house and install a proper sewer system.

The applicant's subdivision is an old C of T (Certificate of Title). C of T's are acreages that were created before 1990. (Subdivisions are now given a lot, block, and plan number). He also owns part of a closed road allowance. Administration has researched this road closure and cannot find any documentation. It "appears" as though it has been part of the title since 1990.

The applicant plans on improving his acreage and building a new house that is in compliance with current setback requirements. As shown on the attached 1993 Real Property Report, the existing house does not meet setback requirements. The applicant would like to place the new house more in the center of the existing 5 acres where there

Author: LL Reviewed by: BP CAO: _____

use to be a shallow dugout (shown on the aerial map). He would also like to relocate the pump out sewer system; to do so the boundary lines need to be expanded.

To create a 10-acre parcel, the owner of the SW 14-104-17-W5M has agreed to sell the applicant approximately 2.44 acres (the portion of land shown in green on the attached map). The applicant would have asked for all of the additional 5 acres from the SW 14-107-17-W5M; however, this would have taken up cultivated farmland.

To make up the rest of the 5 acres, the applicant would like to purchase approximately 2.06 acres from the NW 11-104-17-W5M which belongs to Mackenzie County (shown in blue on attached map) and 0.32 acres from the Government Road Allowance (shown in red).

Note the land owned by Mackenzie County was purchased for the Bluehills Waste Transfer Station. The parcel that the applicant is interested in purchasing is a portion of this quarter that is fragmented by Highway 697.*

Bylaw 1073-17 was presented to the Municipal Planning Commission on June 8, 2017 where they made the following motion:

MPC-17-06-082 **MOVED** by Beth Kappelar

That the Municipal Planning Commission recommend to Council to approve Bylaw 10XX-17 being a partial road closure bylaw, should Council be in agreement to sell Part of NW 11-104-17-W5M, for the purpose of it all being consolidated with C of T SW 14-104-17-W5M.

CARRIED

Before hiring a surveyor to draft a tentative plan with the exact measurements and acreage portions, the applicant wanted to know if the County was willing to consider his request. Should Council be prepared to sell the land and close the small part of road allowance, the applicant will then hire a surveyor to start the process of a boundary adjustment and consolidation.

OPTIONS & BENEFITS:

The Planning Department has no concerns with this proposal as it will help the landowner bring his development into compliance and take on the ownership of underutilized land.

Recently a small internal study was conducted by Administration on the property values in this area. By using copies of current 'Offers to Purchase' (provided by a client) and values found on Land Titles, the average price of agricultural land has been observed as selling for approximately \$2000.00 per acre. Land for residential subdivisions is typically in the \$6000 - \$8000/acre range for this area.

Author: LL Reviewed by: _____ CAO: _____

Note The County has historically charged a fee in line with the value of lands for a subdivision, rather than agricultural land, when selling small parcels.*

Should Council decide to accept a farmland price, the applicant's cost to the County would be as follows: 2.06 ac + 0.32 ac = 2.38 ac x \$2000.00 = \$4,760.00

Note the exact amount of acres would be determined once administration received a tentative plan from a surveyor.*

COSTS & SOURCE OF FUNDING:

Funding for this closure, sale and consolidation will be the responsibility of the developer.

SUSTAINABILITY PLAN:

The Sustainability Plan does not address road closures in the Municipality. As such, the proposed land use bylaw amendment neither supports nor contradicts the Sustainability Plan.

COMMUNICATION:

The bylaw will be advertised as per Municipal Government Act requirements as well as all adjacent landowners

RECOMMENDED ACTION:

- Simple Majority Requires 2/3 Requires Unanimous

MOTION

That Bylaw 1073-17 being a partial road closure bylaw to close, sell and consolidate a portion of Government Road Allowance adjacent to SW 14-104-17-W5M be forwarded to the Minister of Transportation for a decision.

Author: LL Reviewed by: _____ CAO: _____

BYLAW NO. 1073-17
BEING A BYLAW OF
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA

FOR THE PURPOSE OF CLOSING A PORTION OF
GOVERNMENT ROAD ALLOWANCE IN ACCORDANCE
WITH SECTIONS 22, 24 AND 606 OF THE MUNICIPAL GOVERNMENT ACT,
CHAPTER M-26, REVISED STATUTES OF ALBERTA 2000

WHEREAS, Council of Mackenzie County has determined that a portion of GOVERNMENT ROAD ALLOWANCE as outlined on Plan 172 _____ attached hereto, be subject to a road closure, and

WHEREAS, notice of intention of the Council to pass a bylaw will be published in a locally circulated newspaper in accordance with the Municipal Government Act, and

NOW THEREFORE, be it resolved that the Council of Mackenzie County does hereby close, for the purpose of consolidation, that portion of Government Road Allowance described as follows, subject to the rights of access granted by other legislation or regulations:

ALL THAT PORTION OF ORIGINAL GOVERNMENT ROAD ALLOWANCE
ADJOINING THE SOUTH BOUNDARY OF SW 14-104-17-W5 WHICH LIES
WITHIN LOT ____ BLOCK ____ PLAN 172_____.

READ a first time this _____ day of _____, 2017.

Bill Neufeld
Reeve

Len Racher
Chief Administrative Officer

PUBLIC HEARING held this ____ day of _____, 2017.

APPROVED this _____ day of _____, 2017.

Minister of Transportation

Approval valid for _____ months.

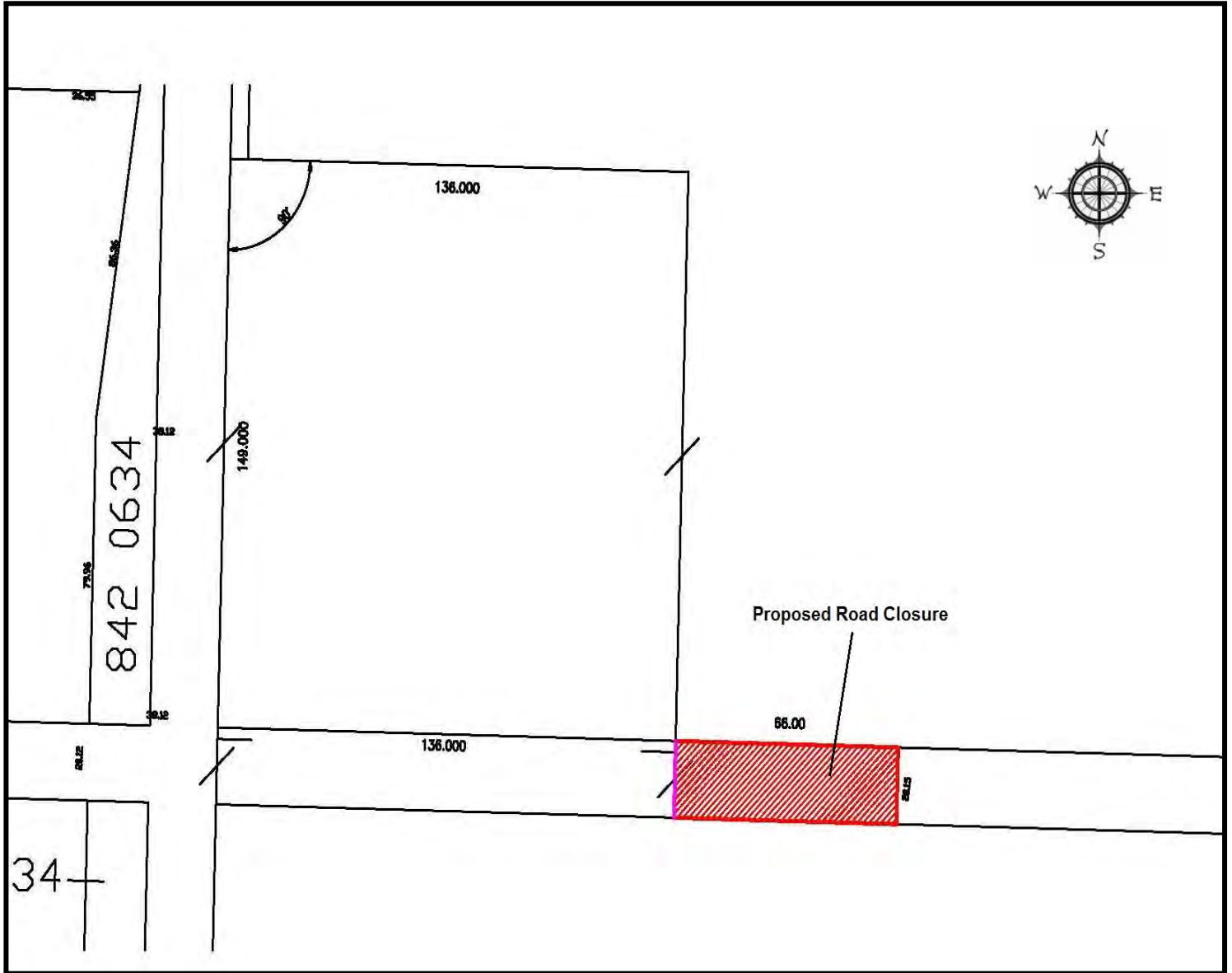
READ a second time this ____ day of _____, 2017.

READ a third time and finally passed this ____ day of _____, 2017.

Bill Neufeld
Reeve

Len Racher
Chief Administrative Officer

BYLAW No. 1073-17



Mackenzie County

PUBLIC HEARING FOR LAND USE BYLAW AMENDMENT

BYLAW 1073-16

Order of Presentation

_____ This Public Hearing will now come to order at _____.

_____ Was the Public Hearing properly advertised?

_____ Will the Development Authority _____, please outline the proposed Land Use Bylaw Amendment and present his submission.

_____ Does the Council have any questions of the proposed Land Use Bylaw Amendment?

_____ Were any submissions received in regards to the proposed Land Use Bylaw Amendment? *If yes, please read them.*

_____ Is there anyone present who would like to speak in regards of the proposed Land Use Bylaw Amendment?

_____ If YES: Does the Council have any questions of the person(s) making their presentation?

_____ This Hearing is now closed at _____.

REMARKS/COMMENTS:



LAND USE BYLAW AMENDMENT APPLICATION

APPLICATION NO. _____

NAME OF APPLICANT <i>John P Krahn</i>		
ADDRESS <i>Box 1518</i>		
TOWN <i>LaCrete AB</i>		
POSTAL CODE <i>T0H 2H0</i>	PHONE (RES.) <i>(780) 285-9505</i>	BUS.

COMPLETE IF DIFFERENT FROM APPLICANT

NAME OF REGISTER OWNER		
ADDRESS		
TOWN		
POSTAL CODE	PHONE (RES.)	BUS.

LEGAL DESCRIPTION OF THE LAND AFFECTED BY THE PROPOSED AMENDMENT

QTR./LS. <i>SW 1/4</i>	SEC. <i>14</i>	TWP. <i>104</i>	RANGE <i>17</i>	M. <i>5</i>	OR	PLAN	BLK	LOT
---------------------------	-------------------	--------------------	--------------------	----------------	----	------	-----	-----

LAND USE CLASSIFICATION AMENDMENT PROPOSED:

FROM: *Road Closure Request* TO: _____

REASONS SUPPORTING PROPOSED AMENDMENT:

Would like to do a boundary adjustment to increase the size of my acreage.

I own a portion of closed road in which I propose to consolidate into my existing acreage along with additional lands should the County agree to sell it to me.

I/WE HAVE ENCLOSED THE REQUIRED APPLICATION FEE OF \$*400.00*

RECEIPT NO. _____

APPLICANT _____

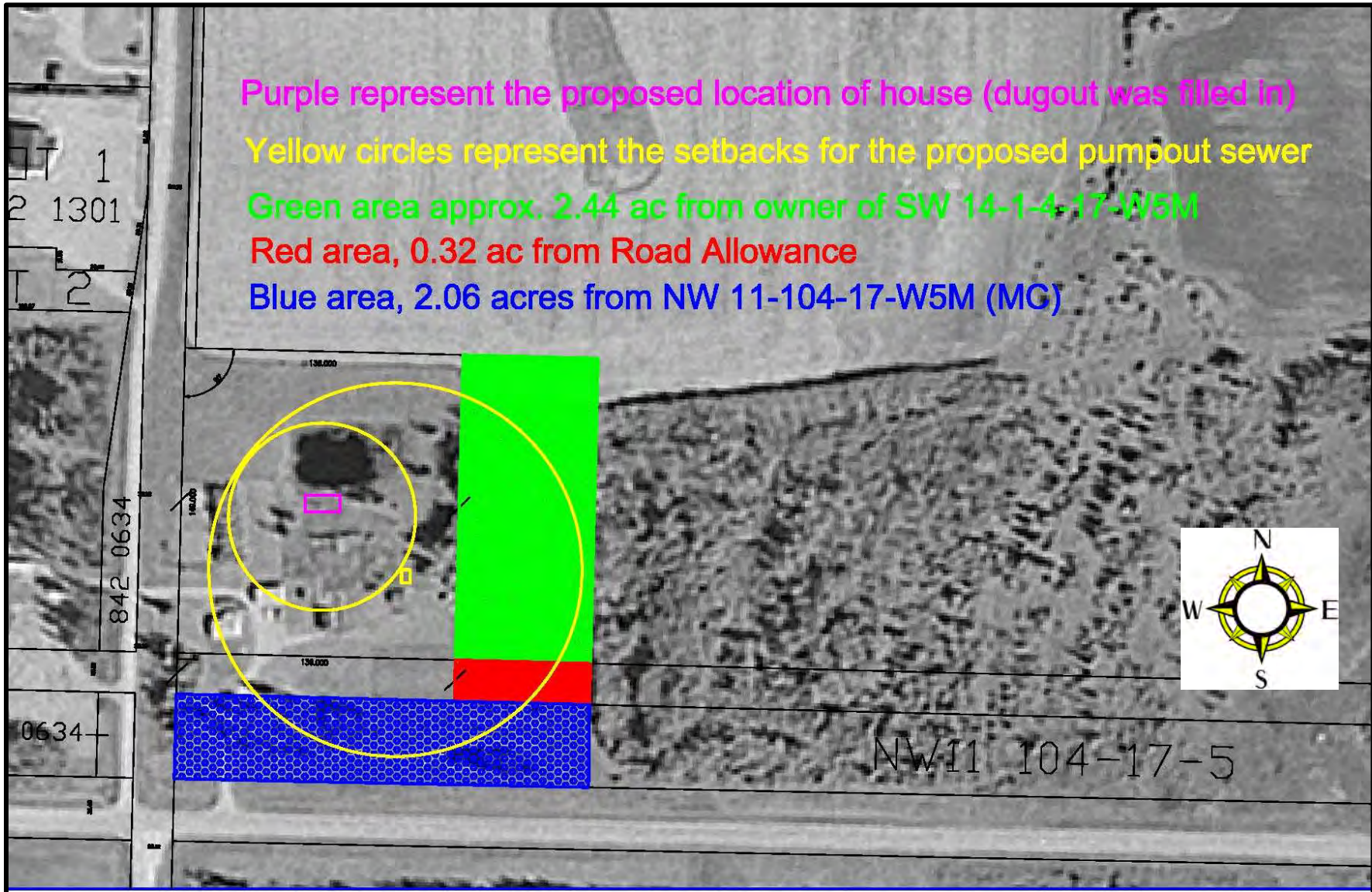
DATE _____

NOTE: REGISTERED OWNER'S SIGNATURE REQUIRED IF DIFFERENT FROM APPLICANT.

[Signature]
REGISTERED OWNER

May 16, 2017
DATE

ROAD CLOSURE



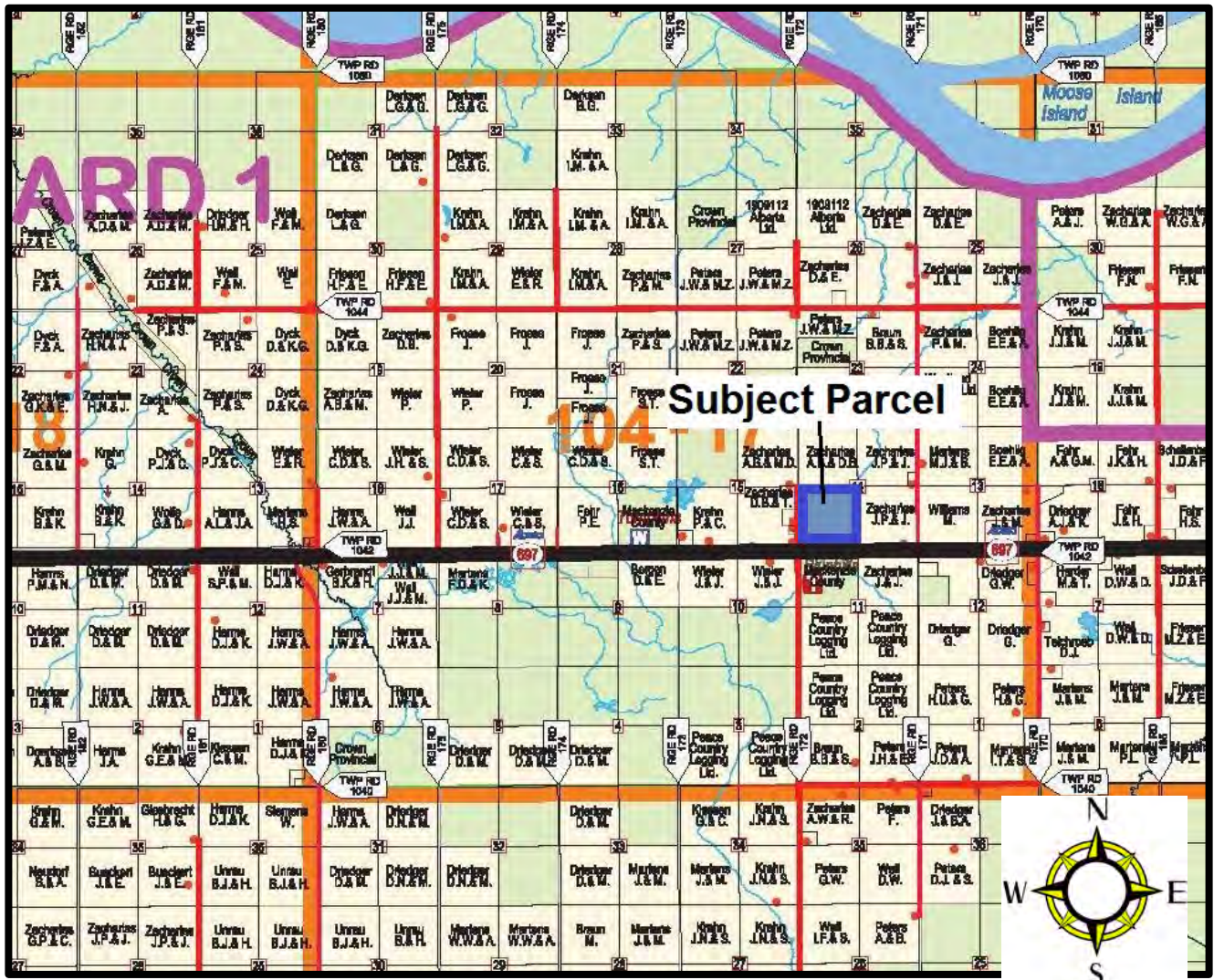
File No. Bylaw 1073-17

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BYLAW AMENDMENT APPLICATION



File No. Bylaw 1073-17

NOT TO SCALE

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Mackenzie County

July 19, 2017

Our File: 2512 - (5-17-104-14 SW)HWY697/02
Your File: Bylaw 1073-17

Ms. Liane Lambert
Mackenzie County
P.O. Box 1690
La Crete, Alberta
T0H 2H0

Attention Ms. Lambert:

**Re: Road Closure Referral Bylaw 1073-17
North of Highway 697; SW 14-104-17-W5M
Mackenzie County**

The department has no concerns with this proposal to close this portion of undeveloped road allowance. However, we will require the direct highway access be removed as part of the boundary adjustment, no direct highway access to this parcel, all traffic must access via RR 172.

The department is aware that Range Road 172 has been identified by the County as having safety issues, due to the skew angle intersection and the traffic to the school and church. The department would like to know if the County has plans to address this issue.

We look forward to receiving the Counties plans for the local road.

If you have any questions please feel free to contact me.

Yours truly,



Marlene Cobick
Development and Planning Technologist

MC



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	August 8, 2017
Presented By:	Doug Munn, Director of Community Services
Title:	Deputy Fire Chief Appointment – Fort Vermilion

BACKGROUND / PROPOSAL:

On June 5, 2017 the Fort Vermilion Fire department held elections for the nomination of Deputy Fire Chief as per section 5.3 of the Fire By-Law 985-15 (See attached Meeting Minutes.)

5.3 The Fire Chief and Deputy Chief shall be appointed by Council for each Fire Service upon recommendation of the CAO, and from the Members of the Fire Service for a two year term.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION:

Author: D Munn Reviewed by: _____ CAO: _____

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That Steve McGean be appointed as Fort Vermilion Deputy Fire Chief for a two year term effective July 26, 2017.

Author: D Munn Reviewed by: _____ CAO: _____

**MACKENZIE COUNTY
Fort Vermilion Fire Department
Election Meeting**

**June 5, 2017
07:00pm**

Fort Vermilion Fire Hall Fort Vermilion, AB

PRESENT: Steve McGean Fire Chief

Members

Code Bates	Kyle Goossen
Colby Lizotte	Larry Schartner
Destinee Schartner	Lisa Schartner
Frank Fehr	Mark Simpson
Frank Martens	Mike Schartner
Jacob Marfo	Neil Simpson
Jonathan Newman	Raymond Friesen
Tracy Schmidt	Rodney Friesen

REGRETS: Member

ADMINISTRATION: Doug Munn Director of Community Services

CALL TO ORDER: 1. a) Call to Order

Doug Munn called the meeting to order at 7:15P.M.

AGENDA: 2. a) Adoption of Agenda

**ELECTION OF
DEPUTY FIRE CHIEF** 3. a) Election of Deputy Fire Chief

Doug Munn explained that this nomination is to make a recommendation to Council for the appointment of Deputy Fire Chief for the Fort Vermilion Fire Department.

First call for nominations:

Nominated: **Steve McGean**

Accepted

Second call:

Nominated: **Nil**

Third call:

Nominated: **Nil**

MOTION 17-05-003

MOVED by Matt Davis

That nominations cease for the position of Fire Chief

CARRIED

Steve McGean was acclaimed as the Fort Vermilion Fire Department nominee for Deputy Fire Chief.

Adjournment

Meeting was adjourned at 7:45 PM

Steve McGean
Fort Vermilion Deputy Fire Chief

Doug Munn
Director of Community Services



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	August 8, 2017
Presented By:	Doug Munn, Director of Community Services
Title:	Fire Chief & Deputy Fire Chief Appointments – La Crete

BACKGROUND / PROPOSAL:

On June 26, 2017 the La Crete Fire department held elections for the nomination of Fire Chief and Deputy Fire Chief as per section 5.3 of the Fire By-Law 985-15 (See attached Meeting Minutes.)

5.3 The Fire Chief and Deputy Chief shall be appointed by Council for each Fire Service upon recommendation of the CAO, and from the Members of the Fire Service for a two year term.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION:

Author: D Munn Reviewed by: _____ CAO: _____

RECOMMENDED ACTION:

Motion 1

Simple Majority Requires 2/3 Requires Unanimous

That Peter Wiebe be appointed as La Crete Fire Chief for a two year term effective July 26, 2017.

Motion 2

Simple Majority Requires 2/3 Requires Unanimous

That Cornie Wiebe be appointed as La Crete Deputy Fire Chief for a two year term effective July 26, 2017.

Author: D Munn Reviewed by: _____ CAO: _____

**MACKENZIE COUNTY
La Crete Fire Department
Election Meeting**

**June 26, 2017
7:30pm
La Crete Fire Hall, La Crete, AB**

PRESENT: Peter Wiebe Fire Chief

La Crete Members: David Wabick
David Fehr Jacob Driedger
Philip Krahn Tena Thiessen
Stephen Wieler James Driedger
Stephen Braun Frank Friesen
Darin Froese Lionel Ukatu
Ed Froese Philip Friesen
Andrew Hamm Johnny Giesbrecht
Dave Peters Ed Zacharias
Peter Neufeld John Paul Ukatu
Andrew Buhler Ernest Schellengberg

Tompkins Members: Peter Teichroeb
Frank Teichroeb Charles Wieler
Luke Teichroeb Jacob Fehr
Samuel Peters Anthony Wolfe

ADMINISTRATION: Doug Munn Director of Community Services

REGRETS: Members

CALL TO ORDER: 1. a) Call to Order

Peter Wiebe called the meeting to order at 7:35P.M.

AGENDA: 2. a) Adoption of Agenda

ELECTION OF FIRE CHIEF

3. a) Election of Fire Chief

Doug Munn explained that this nomination is to make a recommendation to Council for the appointment of Fire Chief and Deputy Fire Chief for the La Crete Fire Department.

First call for nominations:

Ernest Schellenberg nominated Peter Wiebe
Accepted

Second call:

Nominated: **Nil**

Third call:

Nominated: **Nil**

MOTION 17-05-003

MOVED by Phil Kran

That nominations cease for the position of Fire Chief

CARRIED

Peter Wiebe was acclaimed as the La Crete Fire Department nominee for Fire Chief.

ELECTION OF DEPUTY FIRE CHIEF

4. a) Election of Deputy Fire Chief

Doug Munn called for nominations for the position of Deputy Fire Chief for the La Crete Fire Department.

First call for nominations:

Ed Froese nominated Cornie Wiebe
Accepted

Second call:

Nominated: **Nil**

Third call:

Nominated: **Nil**

MOTION 17-05-004

MOVED by Ernest Schellenberg

That nominations cease for the position of Deputy Fire Chief

CARRIED

Cornie Wiebe was acclaimed as the La Crete Fire Department nominee for Deputy Fire Chief.

Adjournment

Meeting was adjourned at 7:55 PM

Peter Wiebe
La Crete Fire Chief

Doug Munn
Director of Community Services



Mackenzie County

REQUEST FOR DECISION

Meeting:	Council Meeting
Meeting Date:	August 8, 2017
Presented By:	Karen Huff, Director of Finance
Title:	Amend Policy ADM049 Bursaries

BACKGROUND / PROPOSAL:

As per Motion

MOTION FC-17-07-090 **MOVED** by Deputy Reeve Wardley

That the Finance Committee recommends to Council that Policy ADM049 Bursaries be amended as presented.

CARRIED

Attached is the amended policy for review.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

N/A

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That Policy ADM049 Bursaries be amended as presented.

Author: J.V. Batt **Reviewed by:** _____ **CAO** _____

Mackenzie County

Title	Bursaries	Policy No:	ADM049
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Legislation Reference	MGA, Section 1 b)
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Purpose

To encourage and to afford an opportunity to Mackenzie County residents to pursue studying in priority fields which are critically appealing to the Mackenzie Region, and thereby enhance the residents' abilities to make a meaningful contribution to their communities.

Policy Statement and Guidelines

Statement:

Mackenzie County Council recognizes the need for a skilled and knowledgeable workforce in the Mackenzie Region and therefore encourages further learning. In order to provide financial assistance to qualified applicants/students, a bursary fund is established during an annual budgeting process.

Guidelines:

1. Student Eligibility

- 1.1 First time university/college students may receive a bursary within two years from their public school graduation date and either student or immediate family must be living in the County.
- 1.2 Students returning to their second to fourth year of studies may apply to receive a bursary. Student's immediate family must be living within Mackenzie County.
- 1.3 Mature students are eligible to receive a bursary at the discretion of the Finance Committee. The student's immediate family must be living within Mackenzie County. These students will be given third priority.
- 1.4 Students enrolled in part time studies will be eligible for a bursary prorated to the number of months studied compared to a full time program.
- 1.5 Must be enrolled in a post-secondary education or certified trade institution.
- 1.6 Must commit to live and work in the Mackenzie region upon graduation from a post-secondary institution. Work experience must be obtained in the field of study for which the bursary was received. The length of return service will be based on the amount awarded as follows:

- \$500 – 3 months
- \$1,000 – 6 months
- \$1,500 – 9 months
- \$2,000 – 12 months

1.7 Must be able to demonstrate commitment to community and education.

2. *Return Service Agreement*

Every student selected to receive a Mackenzie County Bursary must sign an agreement. The Agreement commits the student to live and work in the field of study the bursary was received for within the Mackenzie region. The length of return services is based on the total value of bursary support with three months of return service for each \$500 of total bursary support or any portion thereof. For example: a bursary of \$1000 has a return service agreement of six months.

Students not returning to work within the Mackenzie region may be expected to reimburse bursary grants received.

3. *Bursary Amount*

The amount of the bursary will be dependent on the length and field of study; the number and value of bursaries available each year may vary.

4. *Bursary Cancellation*

If a bursary is excluded or expelled from the institution or discontinues his/her studies on his/her own accord, the bursary shall be cancelled and the bursar shall have to repay the County the full bursary amount within one month of cancellation/discontinuation of studies. The bursar shall be responsible for notifying the County.

5. *Bursary Awarding*

The Finance Committee shall be responsible to review the applications and award the annual bursaries.

6. *Administrative Process*

6.1 The bursary applications (Schedule A) shall be advertised during the first two weeks of March with the closing date for applications being 4:30 p.m. on the last day of April.

6.2 Successful bursary recipients will receive notification within two weeks of the awards; however, the funds will not be provided until the Return Service

Agreement (Schedule B) has been signed and confirmations of acceptance from the post-secondary institution have been received. The deadline to receive required documentation for bursary payment will be September 30th of the year the bursary is awarded.

- 6.3 If not all annually allocated funds have been distributed, the Finance Committee may re-advertise the bursary applications.
- 6.4 Any unused funds in any given year shall be allocated to the Bursary Reserve established by Council.
- 6.5 County administration will follow up with bursary recipients, current and previous, at least once a year to update the recipient's status.
- 6.6 Upon extenuating circumstances, recipients unable to meet their commitments may request in writing to the Finance Committee for relief of their obligation because of the individual case.

7. Administrative Responsibilities

Chief Administrative Officer or Designate shall be responsible for monitoring compliance with this policy.

	Date	Resolution Number
Approved	12-Apr-11	11-04-347
Amended	26-Mar-14	14-03-197
Amended	11-Aug-15	15-08-547
Amended	09-Aug-16	16-08-580
Amended	28-Sep-16	16-09-689
Amended	09-Jan-17	17-01-015

MACKENZIE COUNTY BURSARY APPLICATION (SCHEDULE A)

General Guidelines

Student Eligibility

- First time university/college students may receive a bursary within two years from their public school graduation date and either student or immediate family must be living in the County.
- Students returning to their second to fourth year of studies may apply to receive a bursary. Student's immediate family must be living within Mackenzie County.
- Mature students are eligible to receive a bursary at the discretion of the Finance Committee. The student's immediate family must be living within Mackenzie County. These students will be given third priority.
- Students enrolled in part time studies will be eligible for a bursary prorated to the number of months studied compared to a full time program.
- Must be enrolled in a post-secondary education or certified trade institution.
- Must commit to live and work in the Mackenzie region for a six-month period upon graduation of post-secondary education for each bursary received.
- Must be able to demonstrate commitment to community and education.

Note: Bursary applications received after initial deadline will be awarded on a first come first served basis

Return Service Agreement

Every student selected to receive a Mackenzie County Bursary must sign an agreement. The Agreement commits the student to live and work within the Mackenzie region for a six-month period upon graduation of post-secondary studies for each bursary received. The length of return services is based on the total value of bursary support with three months of return service for each \$500 of total bursary support or any portion thereof. For example: a bursary of \$1000 has a return service agreement of six months.

Students not returning to work within the Mackenzie region may be expected to reimburse bursary grants received.

Bursary Amount

The usual amount of the bursary is \$1,000.00; however both the number and value of bursaries available each year may vary.

Successful Bursary recipients will receive notification in May; however, the funds will not be provided until the Return Service Agreement has been signed and you have provided us with confirmations of acceptance from the post-secondary institution of your choice and of tuition paid.

Application Must Include:

- ~~A cover letter including reason for application, the field of study, career goal and date of graduation.~~

First time ~~year~~ applicants

- A cover letter including reason for application, the field of study, career goal and date of graduation.
- 3 reference letters: 1 public school or college or university related, and 2 personal references.

Returning applicants

- A cover letter including reason for application, the field of study, career goal and date of graduation.
- Proof of course completion (academic transcript) (To be submitted as soon as available)
- Proof of course registration or Receipt of tuition paid (To be submitted as soon as available)
- ~~Documents are to be submitted as soon as available~~

Application deadline

The deadline for **receipt** of application is _____ at **4:30 p.m.** at the following address:

Finance Committee, Mackenzie County
Box 640, Fort Vermilion, Alberta T0H 1N0
Fax: (780) 927-4266
Email: office@mackenziecounty.com

MACKENZIE COUNTY BURSARY APPLICATION FORM (SCHEDULE A)

CONTACT INFORMATION (please print)

Full Name: _____ Phone Number: _____

Mailing Address: _____

City/Town: _____ Postal Code: _____

Street Address or Land Location: _____

Number of Years Lived in Region: _____

EDUCATIONAL INFORMATION

Name of Public School: _____ Graduation Date: _____

Provide a list of the grade twelve subjects, with final grade, that you are using as entry level for post-secondary or trade education. (Please provide a copy of your transcripts if available.)

Returning Students: Please provide a copy of your most recent transcripts.

Post-Secondary Institution: _____

Program of Study: _____

Length of Program Studies you plan to attend: 1yr. 2 yr. 3 yr. 4yr. more

Date you expect to graduate: _____ 20____

PERSONAL INFORMATION

Please explain how your choice of post-secondary education will benefit the Mackenzie County area?

Please list any community involvement and past work experiences.

Please list any extracurricular activities, hobbies and interests.

**Your application may not be considered if information is missing.
Have you answered all the questions?**

APPLICANT DECLARATION

I declare that:
to the best of my knowledge, the information given on this application is true.

I agree to:
provide any information needed to verify any statement made on this application.

I understand that:
I may have to repay my bursary if I do not fulfil my return service agreement.
I may be denied a bursary if I have made any false or misleading statements on this application.

I consent to:
The use of my name and/or photograph by Mackenzie County for the purposes of publicizing the Mackenzie County Bursary Program.

X _____
Signature of Applicant

Date Signed

RETURN SERVICE AGREEMENT

THIS AGREEMENT made this _____ day of _____, 20_____.

BETWEEN

Mackenzie County
(referred to as the "Sponsor")

and

(referred to as the "Student")

of the _____ of _____, in the Province of Alberta

WHEREAS the Sponsor has established a bursary to provide assistance to eligible students and to promote the development of vocational or professional expertise within the Mackenzie region; and

WHEREAS the Student has applied to the Sponsor for a Bursary to assist him in his course of studies: and

WHEREAS a Bursary consists of a financial assistance award from the Sponsor; and

WHEREAS the Student has undertaken to work and provide services in the Sponsor region; now

THEREFORE the parties agree as follows:

1. For the purposes of this agreement, "sponsor region" means the area within the boundaries of the Mackenzie County.
2. Upon approval of the Student's application by the Sponsor and upon receipt of confirmations of the Student's registration in the course of studies and of tuition paid, the Sponsor will pay to the Student the sum of \$ _____ as an award in order for the Student to commence the course of studies as outlined in the Student's bursary application.
3. The Student
 - a) agrees and undertakes to obtain, within six (6) months from the last day of his/her studies, employment in northern Alberta for a continuous period of _____ months.

- b) agrees and acknowledges that his employment under (a) is to be in an occupation or field of endeavor which relates to his course of studies and is to be otherwise satisfactory to the Sponsor;
 - c) Must annually provide written information to the Sponsor regarding the status and location of employment; commencing on the date on which employment is obtained in accordance with this Agreement and until the completion of work commitments under this Agreement;
 - d) Must in writing notify the Sponsor within seven (7) days of the following events:
 - i) a withdrawal from the course of studies; or
 - ii) a failure to maintain a passing grade in his course of studies in any academic year; or
 - iii) a change of address.
4. The Sponsor may, in its absolute discretion, require repayment in full by the Student of the Bursary to the Sponsor for failure to comply with clause 3 of this Agreement or upon the occurrence of one or more of the events in clause 3(d). Repayment will occur according to the following schedule based on total value of awards received:
- ≤ \$500 repayment due within 3 months of invoice date
 - \$500-\$1000 repayment due within 6 months of invoice date
 - > \$1000 repayment due within 1 year of invoice date
5. If the Sponsor requires repayment of the financial assistance for failure to maintain employment in accordance with clause 3(a), the Sponsor may, in its absolute discretion, consider the employment commitment under clause 3(a), to be partially fulfilled and accordingly reduce the repayment obligations of the Student under this Agreement on a pro rata basis.
6. The Sponsor may waive a default of this Agreement only by written notice to the Student.
7. The Student agrees and acknowledges that he has the sole obligation to seek employment and lodging to fulfill his commitment under this Agreement and that there is no obligation upon the Sponsor to provide any employment position or lodging place to help fulfill this commitment.
8. The Student allows the Sponsor to release his name as a bursary recipient for advertising and recognition of the bursary.
9. All notices and other written communications required or permitted under this Agreement can be delivered by hand, or sent by registered mail or faxed to the addressee as follows:

To the Sponsor: c/o Mackenzie County
P.O. Box 640
Fort Vermilion, AB
T0H 1N0
Phone: (780) 927-3718
Fax: (780) 927-4266

To The Student _____

Phone: () _____
Fax: () _____

IN WITNESS WHEREOF the parties hereto have executed this Agreement on the date first written above.

SIGNED IN THE PRESENCE OF

_____ Signature of Witness	_____ Signature of Student or Parent/Guardian if Student is under 18
Printed name of Witness:	_____
Address of Witness:	_____
Postal Code of Witness:	_____
Phone Number of Witness	_____

TO BE COMPLETED BY THE SPONSOR

_____ Witness	_____ Signature of Sponsor
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Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	August 8, 2017
Presented By:	Dave Fehr, Director of Operations
Title:	Speed Reduction

BACKGROUND / PROPOSAL:

Since the addition of the filling station south of Fort Vermilion, there have been concerns coming in from the surrounding ratepayers of the increase in traffic accompanied by the regular speed limit of 80km/hr. Requests to reduce the speed along this stretch of road up to the private school have been brought to attention.

OPTIONS & BENEFITS:

The option to reduce the speed along Range Road 131 will have a few benefits: The increase in traffic also increases the dust concern for the residents. Slowing down the traffic will help decrease the amount of dust. Slowing down traffic will also help protect the integrity of the road and increase its lifespan with so many more vehicles and heavy trucks travelling on it. And finally, increasing the traffic along this road also increases the safety concern for the residents and the private school around the new water fill. Decreasing the speed limit to 50km/hr from the turn off of Hwy88 down Range Road 131 past the truck fill to the private school will be another step towards protecting our residents.

COSTS & SOURCE OF FUNDING:

Minimal costs associated.

SUSTAINABILITY PLAN:

By decreasing the wear and tear on the road with reduced speed, the maintenance on the road is also decreased.

COMMUNICATION:

Author: JASimpson **Reviewed by:** D.Fehr **CAO:** _____

RECOMMENDED ACTION:

- Simple Majority Requires 2/3 Requires Unanimous

Option 1:

That the speed be reduced from the 80km/hr. to 50km/hr. at the turn off of Hwy88 down Range Road 131 past the fill station south of Fort Vermilion to the private school.

Option 2:

That the road speed be maintained at 80km/hr.

Author: JASimpson Reviewed by: D. Fehr CAO: _____



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	August 8, 2017
Presented By:	Byron Peters, Director of Planning and Development
Title:	Bylaw 10__-17 Land Use Bylaw Amendment to Add the Definition and Interpretation of PANHANDLES and ROAD ACCESS, Add Discretionary Uses to the Forestry “F” zoning district and Revise the Definition of Agricultural Supply Depot

BACKGROUND / PROPOSAL:

Mackenzie County administration is proposing a few amendments to the Land Use Bylaw that was approved on June 30, 2017.

The first addition is to add “Panhandles” to the Land Use Bylaw as a subdivision regulation as it was overlooked during the LUB repeal and replace. No changes are proposed to the regulation, which was originally approved on June 16, 2016.

The Forestry “F” zoning should have “Campground, Major”, “Campground, Minor”, and “Recreation Service, Outdoor” as a discretionary uses which are defined as follows:

CAMPGROUND MAJOR means a development for recreational use with sites designated for lodgings in tents, RECREATIONAL VEHICLES, CABINS, or other similar accommodations. A CAMPGROUND MAJOR shall accommodate more than twenty (20) sites, be in operation more than six (6) months per year, or both.

CAMPGROUND MINOR means a development for short term recreational use with sites designated for lodgings in tents, RECREATIONAL VEHICLES, CABINS, or other similar accommodations. A CAMPGROUND MINOR shall accommodate no more than twenty (20) sites, and be in operation no more than six (6) months per year.

RECREATION SERVICE, OUTDOOR means development providing facilities for sports and active recreation conducted outdoors. Typical facilities include, but are not limited to golf courses, miniature golf establishments, driving ranges, ski hills, ski jumps, sports fields, outdoor tennis courts, unenclosed ice surfaces or rinks, boating facilities, Scout/Guide camps, religious outdoor retreat camps and parks, paint ball parks, motocross tracks, riding arenas, and trail stables/riding.

Considering the amount of Campgrounds, and Recreational areas that are operated by Mackenzie County and others these uses should be within the land district.

Author: C Smith **Reviewed by:** B Peters **CAO:** _____

Another revision is the definition of "Agricultural Supply Depot" which should state that non-regulated liquid fertilizers should be added to the existing definition.

OPTIONS & BENEFITS:

These changes will allow for a consistent and correct Land Use Bylaw when considering applications for development.

COSTS & SOURCE OF FUNDING:

Costs will consist of advertising the public hearing, and will be borne by the Planning Departments operating budget.

SUSTAINABILITY PLAN:

The sustainability plan does not address any topics that affect this bylaw amendment.

COMMUNICATION:

The bylaw amendment will be advertised as per MGA requirements.

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That first reading be given to Bylaw 10__-17 being a Land Use Bylaw Amendment to add a definition and interpretation for PANHANDLE/FLAG LOT and ROAD ACCESS, to add discretionary uses to the Forestry "F" zoning district and to revise the definition of Agricultural Supply Depot, subject to public hearing input.

Author: C Smith Reviewed by: B Peters CAO: _____

BYLAW NO. 10__-17
BEING A BYLAW OF
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA

TO AMEND THE
MACKENZIE COUNTY LAND USE BYLAW
TO ADD THE DEFINITION AND INTERPRETATION OF
PANHANDLE/FLAG LOT AND ROAD ACCESS, ADD DISCRETIONARY USES TO
THE FORESTRY “F” ZONING DISTRICT, AND REVISE THE DEFINITION OF
AGRICULTURAL SUPPLY DEPOT

WHEREAS, Mackenzie County has a Municipal Development Plan adopted in 2009, and

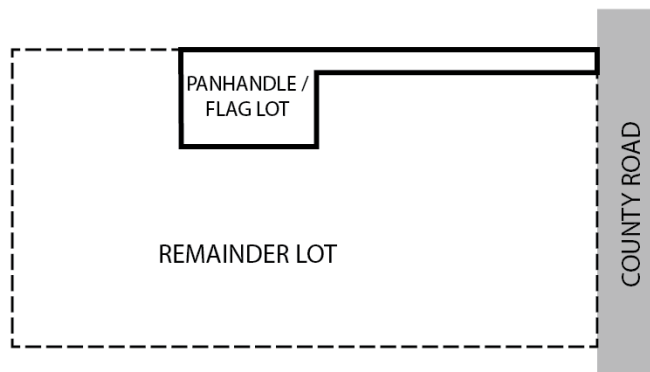
WHEREAS, Mackenzie County has adopted the Mackenzie County Land Use Bylaw in 2017, and

WHEREAS, the Council of Mackenzie County, in the Province of Alberta, has deemed it desirable to amend the Mackenzie County Land Use Bylaw by adding the definition and interpretation of panhandle/flag lot and road access, add discretionary uses to the Forestry “F” zoning district and revise the Agricultural Supply Depot definition.

NOW THEREFORE, THE COUNCIL OF THE MACKENZIE COUNTY, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. That the Mackenzie County Land Use Bylaw Section 2.3 be amended with the following additions:

“PANHANDLE/FLAG LOT” means any parcel in the AGRICULTURAL DISTRICT which gains access and road frontage through a narrow strip of land which is an integral part of the parcel. The strip of land providing access shall be excluded in the total acreage size.



“**ROAD ACCESS**” means direct access to a ROAD from a lot, or lawful means of access satisfactory to the Subdivision Authority.

2. That the Mackenzie County Land Use Bylaw Section 7.1 be revised to include:

7.1 SUBDIVISION APPLICATION PROCEDURES

7.1.7 When evaluating an application for subdivision in the Agricultural Land Use District the Subdivision Authority may consider whether a ROAD providing access to the subject property complies with the General Municipal Infrastructure Standards and the Rural Road, Access Construction and Surface Water Management Policy No. PW039.

3. That the Mackenzie County Land Use Bylaw Section 8.1 be revised to include:

8.1 ACCESS AND DRAINAGE

8.1.6 Applications for subdivision shall be required to demonstrate ROAD ACCESS for proposed lots to the standards established in the General Municipal Improvement Standards or to the satisfaction of the Subdivision Authority.

- i) *When a parcel abuts an undeveloped ROAD, this does not constitute ROAD ACCESS for purposes of subdivision.*
- ii) *A subdivision applicant may be required by the Subdivision Authority to construct a ROAD extension at their own expense in order to provide ROAD ACCESS:*
 - *Where direct access by a ROAD constructed to meet the General Municipal Improvement Standards does not already exist*
 - *In order to provide ROAD ACCESS to the balance of a subdivided lot*
- iii) *ROAD construction pursuant to 8.1.6.ii shall be in accordance with the General Municipal Improvement Standards.*
- iv) *Notwithstanding 8.1.6.i, 8.1.6.ii, 8.1.6.iii, and at the discretion of the Subdivision Authority, subdividing an existing farmstead or subdividing to create a new lot where ROAD ACCESS is limited by natural features of the site may be done through the use of a PANHANDLE/FLAG LOT with or without extending a ROAD.*

4. That the Mackenzie County Land Use Bylaw Section 9.1 Agricultural “A”, 9.1.11 be revised to include:

9.1 AGRICULTURAL “A”

ADDITIONAL REQUIREMENTS

9.1.11 Subdivision of new Panhandle/Flag Lots shall only occur to subdivide an existing farmstead for subdivision where the proposed or balance of the lot will have ROAD ACCESS that would otherwise be obstructed by natural features of the site, or for subdivision where allowing a panhandle/flag lot will reduce the impact on agricultural uses. A new Panhandle/Flag Lot shall only be within the title property that is being subdivided.

5. That the Mackenzie County Land Use Bylaw Section 9.2.2 be amended with the following additions:

Permitted	Discretionary
ACCESSORY BUILDING	CAMPGROUND, MAJOR
CABIN	CAMPGROUND, MINOR
COMMUNICATION TOWER	COMMUNITY PASTURE
DUGOUT	EMERGENCY SERVICES FACILITY
FOREST BASED INDUSTRY	EXTENSIVE RECREATIONAL USE
GOVERNMENT SERVICE	NATURAL RESOURCE EXTRACTION
INDUSTRIAL CAMP	NATURAL RESOURCE PROCESSING
SHIPPING CONTAINER	RECREATIONAL SERVICE, OUTDOOR
WOODLOT MANAGEMENT	TEMPORARY/PORTABLE UNIT

6. That the Mackenzie County Land Use Bylaw Section 2.2 Definition of “Agricultural Supply Depot” be amended as follows:

AGRICULTURAL SUPPLY DEPOT means a facility that specializes in bulk storage and sale of agricultural products or other farm supplies, but does not include the sale and storage of **regulated** solid and liquid fertilizers.

READ a first time this _____ day of _____, 2017.

PUBLIC HEARING held this _____ day of _____, 2017.

READ a second time this _____ day of _____, 2017.

READ a third time and finally passed this _____ day of _____, 2017.

Bill Neufeld,
Reeve

Len Racher,
Chief Administrative Officer



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	August 8, 2017
Presented By:	Byron Peters, Director of Planning and Development
Title:	Bylaw 1063-17 Partial Road Closure at Fort Vermilion Truck Fill Station Plan 112 0425, Block 2, Lot 1 (Fort Vermilion Rural)

BACKGROUND / PROPOSAL:

On May 9, 2017 a Public Hearing was given to Bylaw 1063-17 being a road closure request to close part of Plan 3884PX for the purpose of consolidation, subject to public hearing input.

Bylaw 1063-17 was then sent to Alberta Transportation for a decision. On July 25, 2017 administration received the approved bylaw back from Alberta Transportation.

Previous Background

In 2011 Mackenzie County purchased 4.32 acres (1.75 hectares) of land from SE 14-108-13-W5M for a truck fill station. This subdivision is located south of the Hamlet of Fort Vermilion on the corner of RGE RD 131 and TWP RD 1082, shown on Mackenzie County's landownership map as the Rodeo Grounds Road.

The truck fill site contains two separate titles which causes legal issues with ownership and setback requirements. The majority of the site is within Plan 112 0425, Block 1, Lot 2 which is owned by Mackenzie County, while the other portion is part of Road Plan 3884PX.

The part of Road Plan 3884PX that Mackenzie County is requesting to close is where there use to be a 90 degree curve going to the rodeo grounds. Several years ago, this curve was replaced with a T intersection; however the survey plan for this road was not amended to reflect the change. The curved portion of the road remained on title.

The area of closure contains approximately 1.70 acres (0.686 hectares) in which the County will consolidate into Plan 112 0425, Block 1, Lot 2 (Fort Vermilion Truck Fill Site)

Author: LL **Reviewed by:** _____ **CAO:** _____

after receiving approval from the Minister of Transportation. This consolidation will increase the truck fill site from 4.32 acres (1.75 hectares) to 6.02 acres (2.44 hectares) and remove the property line from within the lot.

Not all of the closed road plan will be consolidated into the truck fill site. A small portion containing 0.03 acres (0.112 hectares) will be consolidated back into the quarter section from which it came from, as it is outside the area owned by Mackenzie County. (See Schedule "B"). On Schedule "B", Area 'B' labeled in blue will be consolidated back into the quarter section. Area 'A' labeled in red will be consolidated into Lot 2, Block 1, Plan 112 0425 (the truck fill site).

OPTIONS & BENEFITS:

The Planning Department has no concerns with this proposal as it will clean up the unused portion of Road Plan 3884PX and creates a single lot for the Fort Vermilion Truck Fill Station.

COSTS & SOURCE OF FUNDING:

Funding for this closure and consolidation will come out of the Rural Potable Water Infrastructure Project.

SUSTAINABILITY PLAN:

The Sustainability Plan does not address road closures in the Municipality. As such, the proposed land use bylaw amendment neither supports nor contradicts the Sustainability Plan.

COMMUNICATION:

Bylaw 1063-17 was advertised as per Municipal Government Act requirements as well as all adjacent landowners

RECOMMENDED ACTION:

- Simple Majority Requires 2/3 Requires Unanimous

MOTION 1

That second reading be given to Bylaw 1063-17 being a Road Closure Bylaw to close a portion of Road Plan 3884PX for the purpose of consolidation.

Author: LL Reviewed by: _____ CAO: _____

Simple Majority

Requires 2/3

Requires Unanimous

MOTION 2

That third reading be given to Bylaw 1063-17 being a Road Closure Bylaw to close a portion of Road Plan 3884PX for the purpose of consolidation.

Author: LL **Reviewed by:** _____ **CAO:** _____

BYLAW NO. 1063-17

BEING A BYLAW OF
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA

FOR THE PURPOSE OF CLOSING A PORTION OF
ROAD PLAN IN ACCORDANCE
WITH SECTIONS 22, 24 AND 606 OF THE MUNICIPAL GOVERNMENT ACT,
CHAPTER M-26, REVISED STATUTES OF ALBERTA 2000

WHEREAS, Council of Mackenzie County has determined that a portion of Road Plan 3884PX as outlined on Plan 172 _____ attached hereto, be subject to a road closure, and

WHEREAS, notice of intention of the Council to pass a bylaw will be published in a locally circulated newspaper in accordance with the Municipal Government Act, and

NOW THEREFORE, be it resolved that the Council of Mackenzie County does hereby close, for the purpose of consolidation, that portion of Road Plan 3884PX described as follows, subject to the rights of access granted by other legislation or regulations:


Area 'A' Plan 172 _____
Area 'B' Plan 172 _____

As outlined on Plan 172 _____

READ a first time this 11th day of April, 2017.



Bill Neufeld
Reeve



Len Racher
Chief Administrative Officer

PUBLIC HEARING held this 9th day of May, 2017.

APPROVED this 19th day of July, 2017.



for: Minister of Transportation

Approval valid for _____ months.

READ a second time this ____ day of _____, 2017.

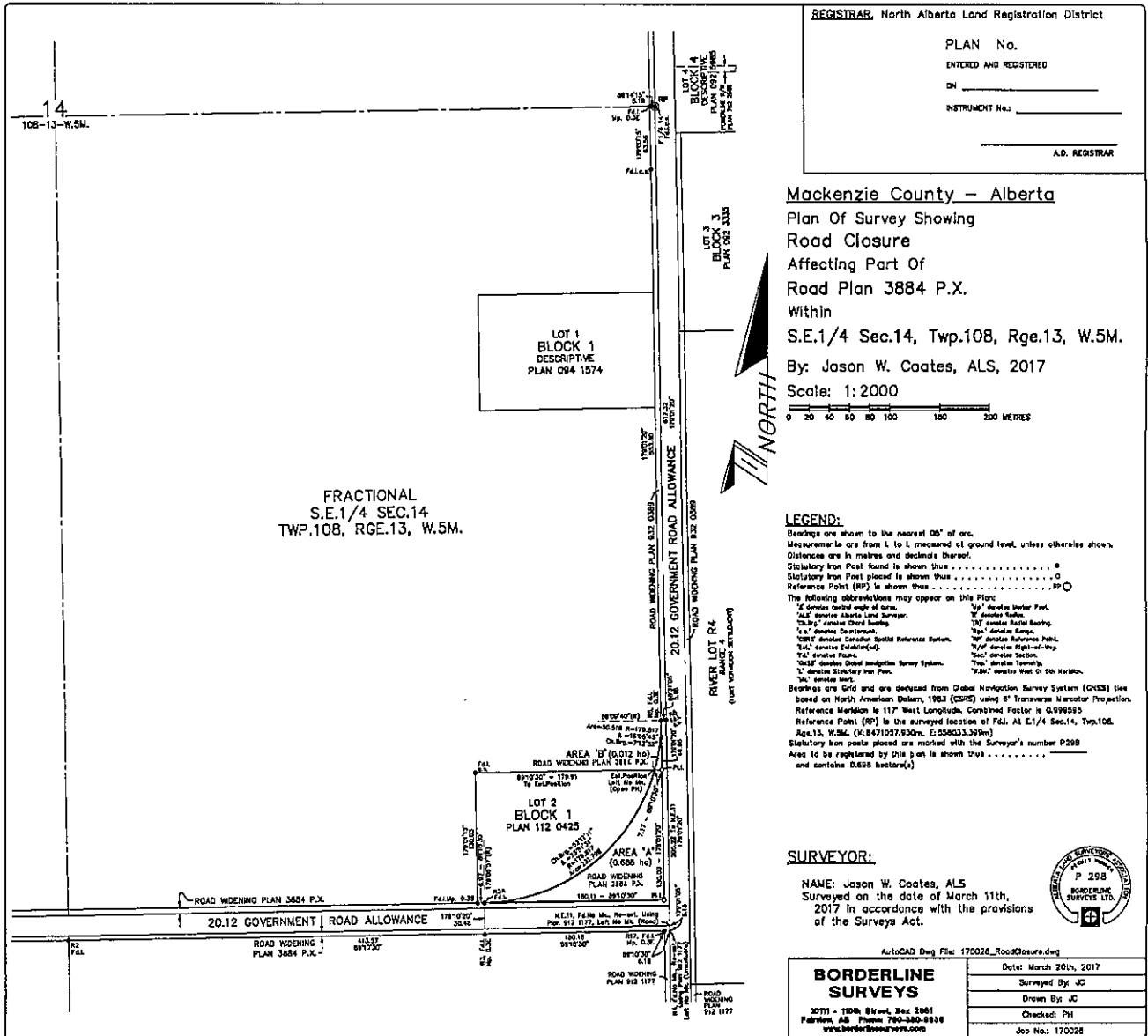
READ a third time and finally passed this ____ day of _____, 2017.

Bill Neufeld
Reeve

Len Racher
Chief Administrative Officer

BYLAW No. 1063-17

Plan 172 _____



REGISTRAR, North Alberta Land Registration District

PLAN No. _____
 ENTERED AND REGISTERED
 ON _____
 INSTRUMENT No.: _____

 A.D. REGISTRAR

Mackenzie County – Alberta
 Plan Of Survey Showing
 Road Closure
 Affecting Part Of
 Road Plan 3884 P.X.
 Within
 S.E.1/4 Sec.14, Twp.108, Rge.13, W.5M.
 By: Jason W. Coates, ALS, 2017
 Scale: 1:2000

LEGEND:
 Bearings are shown to the nearest 05' of arc.
 Measurements are from L to L, measured at ground level, unless otherwise shown.
 Distances are in metres and decimals thereof.
 Statutory Iron Nail found is shown thus 0
 Statutory Iron Nail placed is shown thus O
 Reference Point (RP) is shown thus RP O

The following abbreviations may appear on this Plan:

"A" denotes Acreage	"S" denotes Section
"ALS" denotes Alberta Land Surveyor	"T" denotes Township
"C" denotes Chain	"TNS" denotes True North Bearing
"C.S." denotes Contour	"R" denotes Range
"CNS" denotes Canadian National Reference System	"RNS" denotes Reference Point
"E" denotes Established	"S" denotes Section
"E.S." denotes Established Survey System	"TNS" denotes True North
"E.P." denotes Established Point	"TNS" denotes True North
"E.S.S." denotes Established Survey System	"TNS" denotes True North
"E.S.P." denotes Established Point	"TNS" denotes True North
"E.S.S." denotes Established Survey System	"TNS" denotes True North

Bearings are Grid and are deduced from Global Navigation Survey System (GNSS) line based on North American Datum, 1983 (NAD83) using 8° Transverse Mercator Projection. Reference Meridian is 117° West Longitude. Combined Factor is 0.999855. Reference Point (RP) is the surveyed location of Fd. 1, S.E.1/4 Sec.14, Twp.108, Rge.13, W.5M. (N.84°10'57.830m, E.550033.599m). Statutory iron nails placed are marked with the Surveyor's number P298. Area to be registered by this plan is shown thus and contains 0.625 hectares(s).

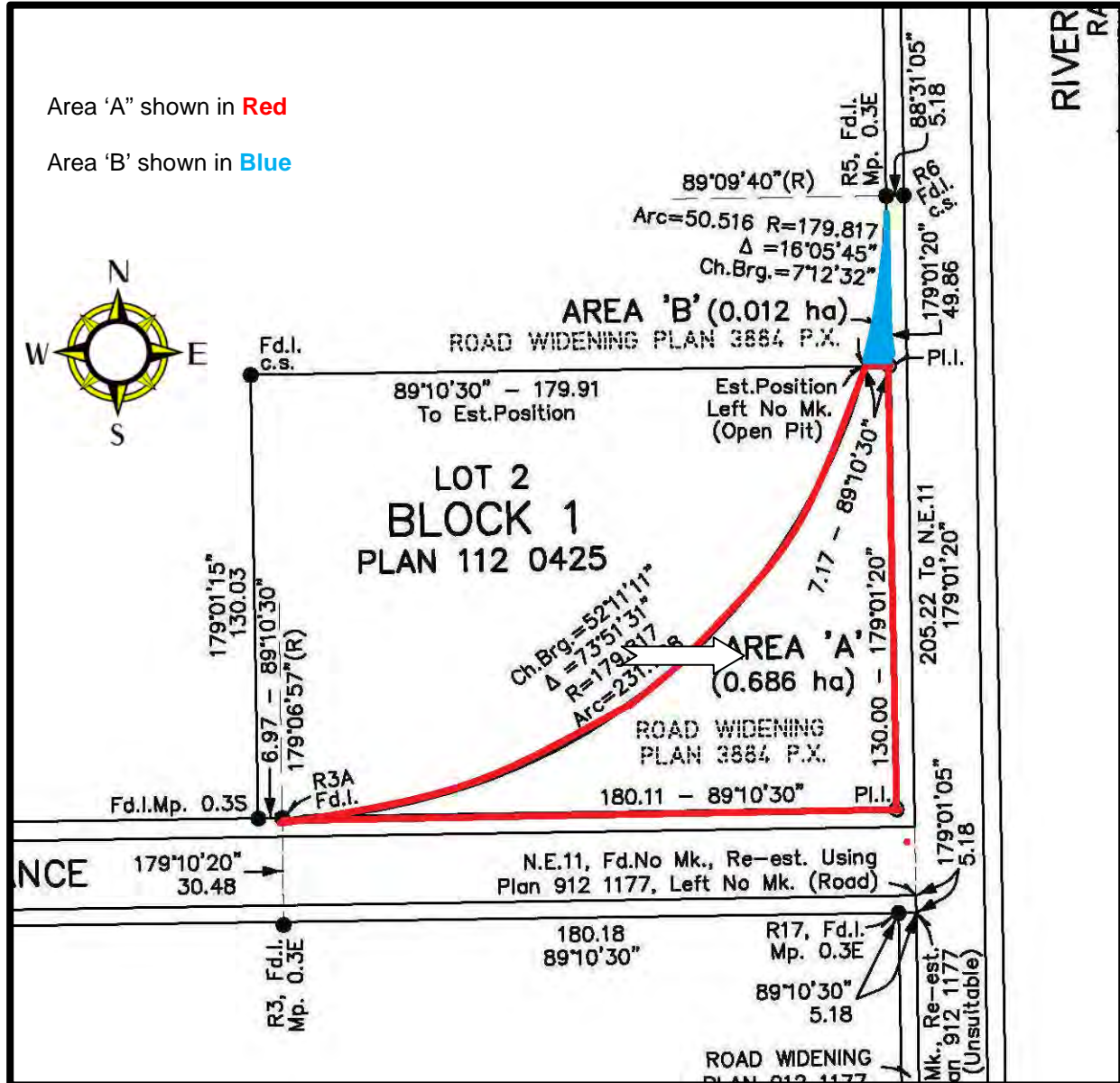
SURVEYOR:
 NAME: Jason W. Coates, ALS
 Surveyed on the date of March 11th,
 2017 in accordance with the provisions
 of the Surveys Act.



BORDERLINE SURVEYS 3071 - 170th Street, Box 2861 Edmonton, AB T6A 0A6 Phone: 780-380-8888 www.borderlinesurveys.com	AutoCAD Dwg File: 170026_RoadClosure.dwg
	Date: March 20th, 2017 Surveyed By: JC Drawn By: JC Checked: PH Job No.: 170026

Schedule "B"

BYLAW AMENDMENT APPLICATION



File No. Bylaw 1063-17

Disclaimer

Information on this map is provided solely for the user's information and, while thought to be accurate, is provided strictly "as is" and without warranty of any kind, either express or implied.

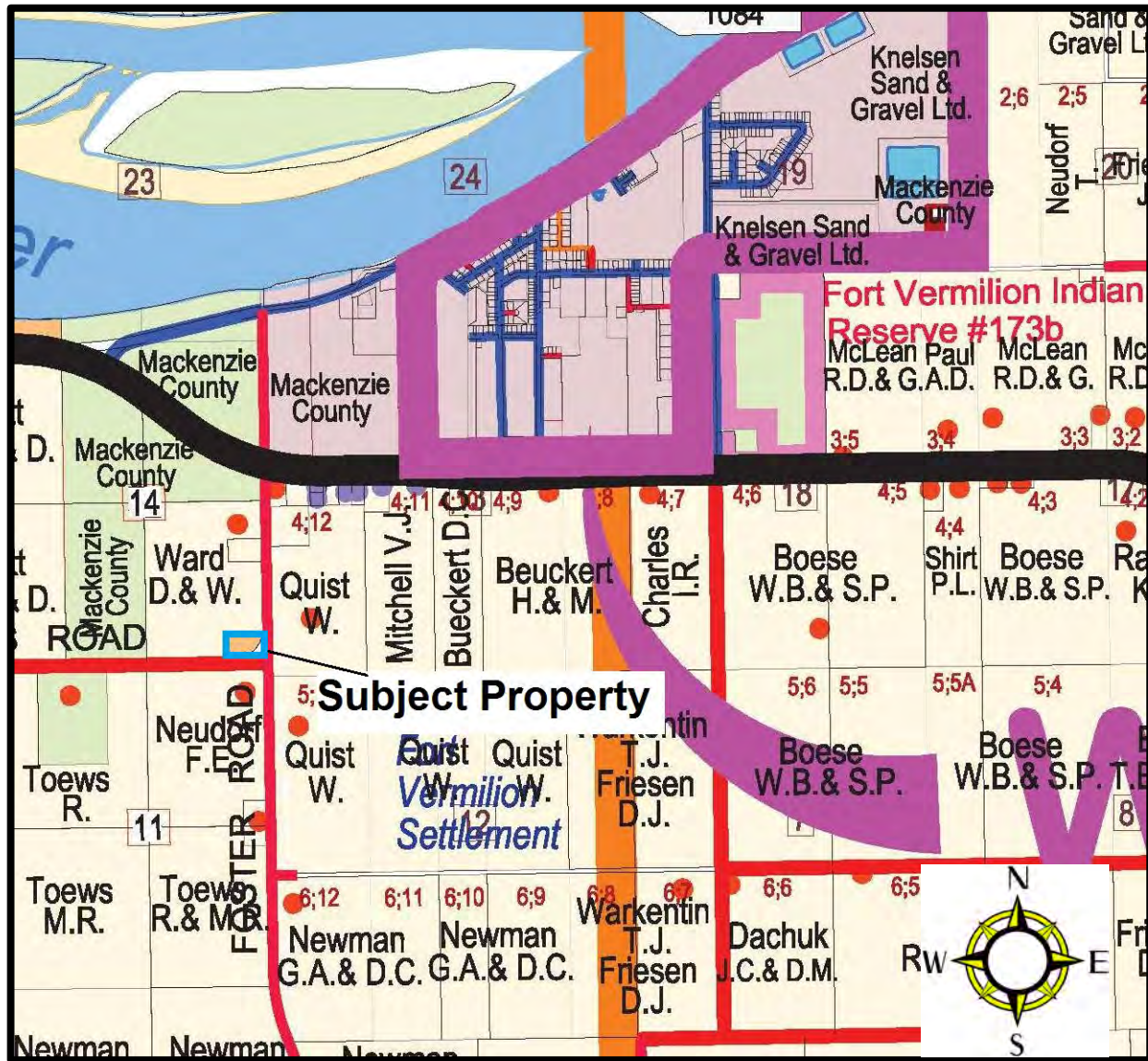
The County, its agents, employees or contractors will not be liable for any damages, direct or indirect, or lost profits or data arising out of the use of information provided on this map.



Mackenzie County

NOT TO SCALE

BYLAW AMENDMENT APPLICATION



File No. Bylaw 1063-17

NOT TO SCALE

Disclaimer

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Mackenzie County



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	August 8, 2017
Presented By:	Len Racher, Chief Administrative Officer
Title:	Information/Correspondence

BACKGROUND / PROPOSAL:

The following items are attached for your information, review, and action if required.

- Action List
- WNC Annual Fee Letter
- Brownfield Summary with proposed changes to the Remediation Certification
- FCM News – July 27, 2017
- Mackenzie County Ag. Fair Tentative Schedule
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-

OPTIONS & BENEFITS:

Author: JASimpson Reviewed by: LR CAO: _____

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION:

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the information/correspondence items be accepted for information purposes.

Author: JASimpson Reviewed by: LR CAO: _____

Mackenzie County Action List as of July 26, 2017

Council Meeting Motions Requiring Action

Motion	Action Required	Action By	Status
February 27, 2013 Council Meeting			
13-02-121	That administration continue to work towards expanding the Fort Vermilion Bridge Campground recreational area by applying for a lease with Alberta Environment & Sustainable Resource Development that encompasses both existing and future area.	Doug	Waiting for road closures, could be August or September 2017
May 28, 2013 Council Meeting			
13-05-375	That the Zama Access paving be the first capital priority for paving a road outside a hamlet boundary and that administration continue reviewing options and applying for provincial and/or federal grants as these may become available with intent to complete the paving of this road.	CAO	Discussed with Debbie Jabbour. She suggested a potential ring road joined with Assumption Hill and Zama Access and possibly incorporate the LOC in motion 15-03-191
March 10, 2015 Council Meeting			
15-03-191	To ensure, assist and stimulate the continued financial and economic growth and well-being of our oil and gas industry, that Mackenzie County explore transferring the following LOC roads to Mackenzie County: Zama Plant Road approximately 47 kilometers (connecting Zama Access with the Assumption High Grade) and the first approximately 60 kilometers of the Shekilie Road.	CAO	Waiting for a reply from Env. & Parks on the process to attempt to transfer the LOC's. Potentially a project in conjunction with the Zama Access Road in the above motion 13-05-375
July 29, 2015 Council Meeting			
15-07-531	That administration be authorized to negotiate a Mutual Aid Agreement with Tall Cree First Nation.	Doug	Waiting on agreement to be returned w signatures
February 22, 2016 Council Meeting			
16-02-135	That the County covers the additional cost of the survey on Plan 5999CL, Lot E to date and have administration release a copy of the report to the landowner informing them that the initial investigation survey has been completed.	Byron	Initial report received, still awaiting final report Investigated by Director of Surveys. Anticipating a couple year deadline.
March 8, 2016 Regular Council Meeting			
16-03-178	That administration pursues taking possession of the southerly gravel pit lease DRS 834, and delays pursuing possession of the northerly gravel pit lease DRS 780149.	Dave	Waiting for a response from Scott Land and Lease
March 23, 2016 Regular Council Meeting			
16-03-216	That administration proceeds with obtaining access in Mackenzie County's name for the E½ 30-101-17-W5M and the S½ 3-102-17-W5M.	Dave	In progress (Roads to New Lands – Blue Hills) Awaiting announcement

Motion	Action Required	Action By	Status
May 10, 2016 Regular Council Meeting			
16-05-354	That administration be authorized to proceed as follows in regards to the Zama Crown Land Procurement: <ul style="list-style-type: none"> cancel PLS 080023; pursue acquisition of land parcels as identified on the map presented in red; identify a parcel of land to be subdivided from Title Number 102 145 574 +1 (Short Legal 0923884; 21; 1) and offered for trade or sale to Alberta Environment and Parks due to its unsuitability for a hamlet development , specifically the land use restrictions per Alberta Energy Regulator. 	Don	PLS Cancelled Need to submit 2 different applications. Asset list with all leases, caveats, dispositions, easements, etc Waiting for a response
June 14, 2016 Regular Council Meeting			
16-06-440	That Bylaw 1030-16 being a road closure bylaw for the closure of government road allowance between Section 28 and 29 Township 108, Range 13, W5M for the purpose of consolidation be forwarded to the Minister of Transportation for approval.	Byron	Waiting for Ministerial Order
16-06-441	That Bylaw 1031-16 being a road closure bylaw for the closure of all of Plan 2982PX within SE ¼ Section 28, Township 108, Range 13, W5M lying north and east of Plan 1508PX for the purpose of consolidation be forwarded to the Minister of Transportation for approval.	Byron	Waiting for Ministerial Order
16-06-442	That Bylaw 1032-16 being a road closure bylaw for the closure of all of the uncanceled portion of Plan 2144EU within SE ¼ Section 28, Township 108, Range 13, W5M lying northeast of Plan 1508PX and northwest of Plan 2982PX for the purpose of consolidation be forwarded to the Minister of Transportation for approval.	Byron	Waiting for Ministerial Order
16-06-443	That Bylaw 1033-16 being a road closure bylaw for the closure of all of the uncanceled portion of Plan 2144EU within SE ¼ Section 28, Township 108, Range 13, W5M lying south of Plan 2982PX for the purpose of consolidation be forwarded to the Minister of Transportation for approval.	Byron	Waiting for Ministerial Order
July 12, 2016 Regular Council Meeting			
16-07-526	That the County pursue purchasing the leased lands at the Wadlin Lake and Hutch Lake campgrounds.	Doug Len	Wadlin FNC under progress See motion 17-03-222 about project specifics.
16-07-529	That the County agree to the request from Alberta Transportation to create a municipal road allowance on the 14 km access from the Wentzel River to the Peace River crossing accessing Fox Lake and that the County not be responsible for capital, operational and maintenance costs; or liability for the public road way and the ferry/ice-bridge.	Dave	Ryan K. from A.T. noted legal survey will occur after the road is completed fall 2017. Then action can be taken. Waiting on maintenance agreement from Little Red

Motion	Action Required	Action By	Status
August 9, 2016 Regular Council Meeting			
16-08-570	That administration meet with sawmills/forestry companies in regards to summer log hauling and Road Use Agreements.	Dave	LC Sawmills – current Norbord – seeking legal opinion Tolko & Evergreen – waiting for Norbord's model
16-08-599	That administration proceed with registering the utility right of way on NE 3-106-15-W5M and NW 3-106-15-W5M. (La Crete SE Drainage Ditch)	Byron	Re-negotiating with landowners.
August 24, 2016 Regular Council Meeting			
16-08-656	That administration draft an endeavor to assist policy for lateral water lines.	Fred	Council 2017-08-23
September 13, 2016 Regular Council Meeting			
16-09-630	That the range management plans for Northwestern Alberta address the future of both Wood Bison and Woodland Caribou within the existing protection areas.	Byron	Report Released 2017-06-26
October 11, 2016 Regular Council Meeting			
16-10-743	That Mackenzie County proceeds with acquiring the additional right-of-way from SE 17-106-15-5 that is required for future road improvements in the Hamlet of La Crete.	Byron	Bring back to Council
October 25, 2016 Organizational Council Meeting			
16-10-753	That Bylaw 977-14 Organizational and Procedural Matters of Council, Council Committees and Councillors be brought back with the following amendments: <ul style="list-style-type: none"> Section 60 – remove “by providing a statutory declaration or affidavit sworn or declared before the CAO or Commissioner for Oaths prior to the next regular Council meeting”. Include a section to allow for the rotation of the Chair. 	Carol	2017 Organizational Meeting
November 23, 2016 Regular Council Meeting			
16-11-868	That Mackenzie County initiate discussions with First Nations with the intention of creating a Memorandum of Understanding for a communication protocol between Mackenzie County and our First Nation neighbours.	Doug	Working on establishing relationships that will inform the communication protocol
December 13, 2016 Regular Council Meeting			
16-12-913	That administration change equipment values as determined and to engage in an appraisal for buildings over \$100,000 as per amended list in 2017.	Karen Doug	Waiting on appraisal service
January 9, 2017 Regular Council Meeting			
17-01-011	That the request to alter fire invoicing process with the Town of High Level be discussed at the 2018 review of the Regional Service Sharing Agreement.	Len	RRSA Review in 2018
February 14, 2017 Regular Council Meeting			

Motion	Action Required	Action By	Status
17-02-113	That third reading of Bylaw 1050-16 being a Land Use Bylaw Amendment to rezone part of SE 16-106-15-W5M from La Crete General Commercial District "GC1" to Manufactured Home Subdivision 1 "MHS1" to accommodate the development of residential lots be TABLED until the area structure plan and servicing requirements have been reviewed for the area.	Byron	In discussion with the developers Fall 2017 plans
March 14, 2017 Regular Council Meeting			
17-03-192	That administration apply for federal grant funding for the following projects: <ul style="list-style-type: none"> • Blue Hills Waterline • Waterline north of the Peace River 	Fred	Waiting for program announcement and opening for applications
March 29, 2017 Regular Council Meeting			
17-03-222	That the budget be amended to include \$15,000 for the Wadlin Lake Land Purchase project, for the purpose of completing the land survey, with funding coming from the Parks & Recreation Reserve and that administration move forward with completing the survey and that administration bring back costs relating to First Nations Consultation prior to initiating the consultation process.	Karen Doug	Additional funds reflected in the final budget Draft survey received. 99% complete.
April 11, 2017 Regular Council Meeting			
17-04-250	That the First Nations Consultation Session in Edmonton on April 26, 2017 be received for information and that administration formulates a written submission for review by Council.	Doug	Completed.
17-04-254	That administration bring back options for an additional sub-class under residential for lots too small to legally develop.	Karen Byron	Discussion to take place with new assessor.
April 26, 2017 Regular Council Meeting			
17-04-319	That administration proceed with the gravel negotiations as discussed.	Dave	See motion 16-03-178
May 9, 2017 Regular Council Meeting			
17-05-336	That Bylaw 1063-17 being a Road Closure Bylaw to close a portion of Road Plan 3884PX for the purpose of consolidation be forwarded to the Minister of Transportation for approval.	Byron	Going to 2017-08-08 council for 2 nd and 3 rd reading
17-05-360	That administration proceeds with the land negotiations as discussed.	Fred	Waiting for certificate.
May 24, 2017 Regular Council Meeting			
17-05-386	That Alliance Assessment releases assessment information as per contract section 4.19	Karen	All information has been transferred.
June 13, 2017 Regular Council Meeting			
17-06-425	That a letter be sent to all cell service providers requesting that they provide cell service along all major Highway (Highway 35, 58, 88 & 697) corridors and with a	Byron Len	Drafting Process

Motion	Action Required	Action By	Status
	copy going to our Members of Parliament, Member of Legislative Assembly, Regional Economic Development Initiative, Northern Transportation Advocacy Bureau, Northern Alberta Development Council, Alberta Urban Municipalities Association, and the Alberta Association of Municipal Districts and Counties.		
17-06-426	That administration prepare a cost estimate to complete the preliminary work for the development of additional lots at Hutch Lake Cabins and bring back to Council for review.	Doug	2018 Budget Deliberations
17-06-432	That third reading be given to Bylaw 1070-70 being the Short Term Borrowing bylaw for the La Crete Recreation Board – Dressing Room Expansion, Lobby Renovation and Arena Entrance Upgrade.	Karen	Application sent out Acceptance date 2017-08-15
17-06-438	That administration continue to complete gravel negotiations as discussed.	Dave	See motion 17-04-319
17-06-439	That administration look at options for a future fire hall in the Hamlet of Fort Vermilion, outside of the downtown core.	Byron Doug	Long term discussion.
June 28, 2017 Council Meeting			
17-06-445	That administration be directed to enter into an agreement with CanWest Air for the lease of a new terminal at the Fort Vermilion airport, with the terms and conditions as discussed.	Byron	Developing an agreement with CanWest
17-06-446	That administration continue to explore options for the existing Fort Vermilion terminal building.	Doug	Completed.
17-06-448	That Bylaw 1066-17, being the Land Use Bylaw for Mackenzie County be amended as follows: • Remove single family dwellings from Remote Recreational and the words Carcajou • Exempting fees for dugouts	Carol	Completed.
17-06-451	That administration be authorized to sell a portion of NW 11-104-17-W5M located on the north side of Highway 697 for the purpose of consolidation into the C of T, at market value, and that the applicant covers all costs to facilitate the transaction.	Byron	Underway.
17-06-485	That the oil dust control on the Blumenort Road be applied in one consecutive stretch, from the west to east, with the current approved budget.	Dave	Completed.
17-06-492	That the request to reduce tax on tax roll 077026, 077027 & 077030 be denied.	Karen	Ratepayer Advised & Completed.
17-06-493	That tax rolls 077026, 077027 & 077030 be classified under the Limited Access Seasonal Residential for the 2018 tax year.	Karen	New Assessor Advised.

Motion	Action Required	Action By	Status
17-06-494	That the request to reduce tax for tax roll 118524-118528 & 118535-118539 be denied.	Karen	Ratepayer Advised.
17-06-495	That tax rolls 118524-118528 & 118535-118539 be classified under the Limited Access Seasonal Residential for the 2018 tax year.	Karen	New Assessor Advised.
17-06-496	That the request to reduce tax for tax roll 074356 be approved to the minimum \$35.	Karen	Ratepayer Advised & Completed.
17-06-497	That tax roll 074356 be classified under the Limited Access Seasonal Residential for the 2018 tax year.	Karen	New Assessor Advised.
17-06-501	That, upon receipt of an official letter, Mackenzie County accept the request from Wapiti Gravel Suppliers to be released from the Local Crushing & Stockpiling contract and that they be reimbursed for the cost of Mackenzie County's request to mobilize and demobilize their hoe as well as one day of operation from the Gravel Crushing Operating budget, and that the bonds supplied by Wapiti be returned.	Dave	Waiting for signed letter to be returned.
17-06-502	That administration proceed with acquiring proper permitting for Fidler Pit, and begin a Request for Proposal for the removal of overburden from Fidler Pit in the 2017 year, and move the crushing Request for Proposal to the 2018 budget year.	Dave	In Progress.
17-06-504	That administration be authorized to proceed with the asbestos removal from a two story office building in Fort Vermilion and proceed to demolish the building.	Doug Len	Complete.
July 26, 2017 Council Meeting			
17-07-514	That the Mineral Surface Lease (MSL) tax rolls incorrectly assessed be reversed and recalculated as per the criteria set out by Composite Assessment Review Board (CARB) Decisions and the Court of Queen's Bench.	Karen	Working with new assessor.
17-07-520	That the budget be amended to include \$15,000 for Grants to Other Organizations - Miscellaneous with funding coming from the General Operating Reserve.	Karen	Budget has been updated.
17-07-521	That administration submits applications to the Alberta Municipal Internship Program under each of the 3 streams: Administration, Finance Officer, and Land Use Planner with successful applications coming back to Council for approval.	Jessica	Deadline 2017-09-01
17-07-522	That an Advance Vote be held for the 2017 municipal election.	Carol	Date to be determined.
17-07-523	That administration research options for providing a George Cuff council orientation in our region.	Carol	Discuss with tri-council more options

Motion	Action Required	Action By	Status
17-07-526	That the surplus funds in the amount of \$10,200 be reallocated from the following playground projects for the Hutch Lake Cabins Playground project shortfall: <ul style="list-style-type: none"> • Big Back Yard - \$2,134 • Mackenzie Housing Park - \$5,300 • Hutch Lake Cabins - \$728 • Knelsen Park - \$2,038 	Karen	Budget Changed.
17-07-527	That the budget be amended to include \$245,000 to the Town of High Level for the purchase of a refurbished Fire Truck Pumper with funding coming from the Vehicle & Equipment Replacement and Emergency Services Reserve, in lieu of the 2018 budget request, subject to the Town of High Level's contribution.	Karen Doug	Budget Changed. Letter Sent to High Level
17-07-528	That administration issue an Expression of Interest from the community for the Fort Vermilion Airport Terminal building with a deadline of September 12, 2017.	Doug	Council agenda for 2017-09-12
17-07-534	That the request to reverse the January 1, 2017 penalty for Tax Roll # 076814 in the amount of \$346.18 be approved.	Karen	Completed. Ratepayer advised.
17-07-535	That the request to reverse \$2,090.56 in penalties for Tax Roll 076814 be approved.	Karen	Complete. Ratepayer Advised.
17-07-536	That the request to reverse penalties on Tax Roll 197583 in the amount of \$850.18 be approved.	Karen	Complete. Ratepayer Advised.
17-07-537	That the request to reverse penalties on Tax Roll 234217 be denied.	Karen	Complete. Ratepayer Advised.
17-07-539	That the budget be amended to include an additional \$142,964 for repairs of the Zama Access Road with funds coming from the General Capital Reserve.	Karen	Budget Changed.
17-07-540	That the budget be amended to include an additional \$12,000 to the parks operating budget for the purpose of weed control in municipal parks and playgrounds in the Hamlets of La Crete and Zama with funds coming from the General Operating Reserve.	Karen	Budget Changed.
17-07-541	That Mackenzie County proceeds with acquiring Recreation Lease REC820035 for future road improvements and to continue operating the recreational area of Tourangeau Lake.	Byron	
17-07-542	That administration be authorized to negotiate the exchange of Part of Plan 882 2651, Block 1, Lot E, for Part of Plan 052 6058, Block 1, Lot G for the purpose of access and consolidation, and that the applicant covers all costs of the transaction, subject to an access agreement (caveat) to maintain shared access.	Byron	

Tuesday, August 1, 2017

Dear WNC Member:

During the May 11, 2017 WNC meeting in Cold Lake, the membership discussed the possibility of implementing a \$100 annual membership fee.

Currently, the WNC is supported through the administrative and strategic expertise provided by the Northern Alberta Development Council (NADC), but does not have a dedicated budget. The proposed implementation of a fee is in response to the need to fund presenter costs, projects and programs, hosting (when necessary), etc. The fee structure would be reviewed annually, and a policy would be created to determine management of collected funds.

At the last meeting, members agreed to bring the request to their councils. In doing so, we would like you to consider three questions:

1. Do you support an annual membership fee?
2. Do you support \$100 as a reasonable and sufficient fee amount?
3. Should membership fees apply to i) only voting members, ii) both voting and non-voting members, or iii) voting members, and voluntary for non-voting members?

If you have any questions, do not hesitate to contact me via email or at the number below.

Sincerely,



Bob Marshall
Chair, Water North Coalition
Councillor, County of Grande Prairie No. 1
Phone: 780-532-9722
bmarshall@countygp.ab.ca

From: Tasha Blumenthal
Cc: [Gerald Rhodes](#); [Kim Heyman](#)
Subject: Feedback on proposed changes to Brownfield Remediation Certificates sought by August 9
Date: Monday, July 31, 2017 9:08:55 AM
Attachments: [image001.png](#)
[image002.jpg](#)
[image003.jpg](#)
[image004.jpg](#)
[Remediation certificate review public document July 7 \(002\).docx](#)
[Summary and analysis for municipalities of proposed changes to the Remediation Certificate Regulation \(002\).docx](#)
Importance: High

CAOs,

In response to AAMDC's and AUMA's advocacy on the need to reduce barriers to brownfield redevelopment, Alberta Environment and Parks (AEP) is seeking input on proposed changes to the province's Remediation Certificate Regulation.

Please review the attached proposal and provide any feedback from your municipality back to me by **Wednesday, August 9th**. As the attached proposal is not available for public input, we have opted to email it directly as opposed to distributing via the Contact newsletter.

Recognizing that the regulations are highly technical in nature, AAMDC and AUMA have prepared the attached summary and analysis of the proposed changes. More information on terminology used is available through a [glossary](#) of terms developed jointly by the associations as well, in conjunction with AEP.

To help develop the attached proposal, AEP sought input on the proposed changes from a technical working group made up of representatives of other provincial departments, municipalities and industry. The changes aim to:

- Increase the scope of remediation certificates to cover entire sites.
- Provide clearer requirements around the duty of responsible parties to report contamination and undertake work to clean it up (remediate).
- Establish a mechanism for the Ministry to provide written confirmation when environmental assessments determine that a site does not require remediation.
- Provide greater clarity around requirements for risk management when full remediation of a site is not possible.

AAMDC will compile input from our members and submit our collective feedback to AEP who will update the proposed changes and submit for cabinet approval in the fall. It is anticipated that the regulations will be updated in early 2018.

It is recognized that these changes will not remove every barrier to redevelopment. For example, challenges remain where the cost of remediation far exceeds the value of a property. Nevertheless, we want to know whether your municipality agrees that the proposed changes are a step in the right direction and appreciate any input received.

Regards,
Tasha Blumenthal

Policy Analyst
Advocacy Division
AAMDC - Alberta Association of Municipal Districts and Counties
2510 Sparrow Drive, Nisku, AB T9E 8N5
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Summary and analysis for municipalities of proposed changes to the Alberta's Remediation Certificate Regulation

Prepared by AUMA and AAMDC, July 2017

Municipalities are asked to provide feedback on proposed changes to Alberta's Remediation Certificate Regulations that are intended to reduce barriers to brownfield redevelopment.

The changes are being made in response to the 2012 recommendations of a [Brownfield Redevelopment Working Group](#), which focused on providing liability closure for contaminated brownfield sites that have been cleaned up (remediated). Liability closure in this case refers to confirmation that a site has been sufficiently remediated to meet provincial standards for the protection of human health and the environment and assurance that future land owners will not be responsible for further costly remediation should standards change in the future. For more information on [liability](#) and the barriers it creates brownfield redevelopment along with a [glossary](#) of common brownfield redevelopment terms, visit [AUMA's Brownfields Hub](#).

A technical working group made up of representatives of the province, municipalities and industry met throughout May and June 2017 to discuss proposed amendments to the Remediation Certificate Regulation in order to achieve the following objectives. It should be noted that changes to the Environmental Protection and Enhancement Act were considered out of scope for this exercise:

1. Add the option of site-based remediation certificates to the existing option of area based remediation certificates.

In 2009 the province began issuing area-based remediation certificates which provide regulatory liability closure for remediation of a contaminated area related to a specific spill event against future changes to remediation standards. However, as the certificate only covered a portion of a site, it left uncertainty as to the status of potential future liability associated with the remainder of a property. This made the owners hesitant to sell these sites, made it difficult for development proponents to access loans, made some municipalities hesitant to issue development permits.

The proposed amendments will provide an additional option for a site-based certificate, which will include additional reporting and evaluation requirements to ensure that all areas of potential environmental concern are addressed.

This amendment would bring Alberta in line with provinces such as British Columbia and Nova Scotia which have similar mechanisms to assure current and future land owners, developers, lenders, municipalities and the broader community that the condition of a site meets environmental standards.

2. Clearly define property owner reporting requirements and further describe the duty to take remedial actions

Municipalities are often frustrated by the lack of information available on the state of brownfields in their communities. There is often further frustration at the lack of action to manage and/or remediate contamination. The proposed amendments will:

Feedback Process

A copy of the proposed changes were sent to CAOs by AUMA and AAMDC in July. Feedback is requested by Wednesday August 9.

AAMDC members can send feedback to Tasha Blumenthal
Tasha@aamdc.com.

AUMA members can send feedback to Rachel de Vos rdevos@auma.ca.

- Require consistent electronic reporting to the department, which will be shared publicly through the province's [Environmental Site Assessment Repository](#).
- Provide greater clarity regarding the duty to notify the Alberta Environment and Parks and affected parties about the discovery of contamination.
- Require that within two years from the discovery of contamination, the responsible party must either complete remediation or in the case of more complex sites, complete a comprehensive site assessment (delineation) and submit a remediation action plan to the province.
- Provide greater clarity around what constitutes “remediation”.

3. Describe how to request a review of a site-based remediation objective under the Alberta Tier 2 guidelines

Not all brownfield sites are contaminated. In some cases, an assessment of the site will uncover that no remediation is required because the environmental conditions meet site specific criteria. However, Alberta currently lacks a mechanism to confirm that a site meets guidelines. Therefore, the proposed amendments include a provision for the province to provide formal confirmation of the acceptability of the site specific criteria. Again, this will provide assurance to developers, municipalities and other interested parties that a site meets current guidelines and is potentially a good candidate for redevelopment.

4. Describe how risk management options may be used to meet remedial objectives

In some cases, it may not be feasible to fully remediate a site. In order for any redevelopment to occur, risk management will be required involving ongoing site monitoring and provisions to prevent the exposure of humans and environment to contamination. The proposed amendments including clarifying the standards that risk management plans must meet in order to ensure appropriate steps will be taken to report on risk over the long term.

Brownfield redevelopment is a complex process, requiring considerations of the environment, human health and economics. Together the proposed amendments to the Remediation Certificate Regulation are intended to reduce some of the barriers that currently prevent many brownfields from being brought back to productive community use.

Challenges will still remain, particularly in relation to sites where the cost of remediation far outweighs the value of the property. As noted previously, the proposed amendments only address changes to the Remediation Certificate Regulation. Additional recommendations made by the Brownfield Working Group in 2012, such as registering risk management plans or related information with land titles, require amendments that are out of scope of the current regulatory review process. The province and sectors engaged in the regulatory review recognize that ongoing collaboration is required to address the thousands of sites that sit idle in municipalities across Alberta.

With this context in mind, what do you think about the proposed amendments to the Remediation Certificate Regulations?

**Proposed Changes to the Alberta
Environment and Parks,
Remediation Certificate Regulation**

Regulation 154/2009



**Alberta Environment and Parks
July 7, 2017**

Any comments, questions or suggestions regarding the content of this document may be directed to:

Land Policy Branch
Policy and Planning Division
Alberta Environment and Parks
10th Floor, Oxbridge Place
9820 – 106 Street NW
Edmonton, Alberta T5K 2J6
Fax: 780-422-4192
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Alberta Environment and Park

Remediation Certificate Regulation,

Regulation 154/2009

Remediation Certificate Regulatory Review

1 Introduction

1.1 Scope

Alberta Environment and Parks is leading a review of the Remediation Certificate Regulation, in order to amend the regulations prior to the expiry date in June 2018. Recommendations have been made through a variety of stakeholder and public forums, such as the Brownfield Redevelopment Working Group Report (2012) and technical expert engagement workshops (May-June 2017), regarding the management and remediation of sites in Alberta. Proposed amendments are based on these recommendations.

Amendments are being considered to the Remediation Certificate Regulation to achieve the following objectives:

1. Add the option of site-based remediation certificates to the existing option of an area based remediation certificate.
2. Clearly define property owner reporting requirements and further describe the duty to take remedial actions.
3. Describe how to request a review of a site-based remediation objective under the Alberta Tier 2 guidelines (Director accepted, no further action).
4. Describe how risk management options may be used to meet remedial objectives.

Below is a description of the Remediation Certificate Regulation and more detail on each of the potential amendments being considered to achieve the recommended objectives.

A number of recommendations were made during technical expert engagement workshops (May-June 2017), which apply to policies and operational implementation of regulatory changes. Those recommendations are contained in the meeting notes from those sessions (see appendices 1-4). These recommendations will be reviewed as part of future policy work, should the proposed regulatory amendments be implemented. Some recommendations were also considered out of scope for the regulatory review because they required changes to the *Environmental Protection and Enhancement Act* (EPEA) or other regulations that are not currently under review. These will also be reviewed as part of future work.

Where recommendations were directly related to the proposed regulation changes, learnings from the workshops are contained in the potential amendments described below.

1.2 Overview of the Remediation Certificate Regulation

Part 5, paragraph 117 of EPEA allows the director or inspector to issue remediation certificates. The process and requirements for applying for a remediation certificate and the content of the certificate were not specified until 2009, when the Remediation Certificate Regulation was brought into force.

In 2009, remediation certificates were only issued for gas station sites. In 2011, with the publication of the Guide to Remediation Certificates for Contaminated Sites, the Guide to Remediation Certificates for Upstream Oil and Gas Sites and their application forms, the program was expanded to encompass all facilities in Alberta.

EPEA, the Remediation Certificate Regulation, and Release Reporting Regulation (AR 117/93), form Alberta Environment and Parks approach to managing contaminated sites. The Contaminated Sites Policy Framework (AEP, 2014) provides additional information on how contaminated sites are managed in the Province.

The voluntary Remediation Certificate provides an incentive to remediate by providing regulatory liability closure upon certification. A Remediation Certificate provides assurance to the proponent, future landowners and the community about the environmental condition of the area that was remediated and technical sufficiency of the remedial work. The Remediation Certificate Regulation specifies general requirements for a Remediation Certificate application. The application form and guidelines provide further detail regarding the application and reporting requirements that are needed in order to obtain a remediation certificate.

1.3 Brownfield Redevelopment and the Remediation Certificate Regulation

Brownfields are vacant or underutilized property where past actions have resulted in actual or perceived contamination and where there is an active potential for productive community use. The Modernized Municipal Government Act (not proclaimed) has incorporated a new definition of “Brownfield Property” in Section 364.1.

While Brownfields are often contaminated sites, this is not always the case. Under the Municipal Government Act, the definition includes that the site “...is or possibly is, contaminated”.

In 2010, Alberta Environment and Parks began to develop a strategy for Brownfields in Alberta. This was shaped by ongoing concerns raised by municipalities regarding Brownfield development in Alberta and regulatory developments from other jurisdictions. In 2011, Alberta Environment and Parks and Alberta Municipal Affairs formed a joint Working Group with the Alberta Urban Municipalities Association, the Alberta Association of Municipal Districts and Counties, industry, developers and the major urban municipalities to provide strategic recommendations to the Ministers of Environment and Parks and Municipal Affairs. This Working Group completed its deliberations in 2012 and the final report, *Alberta Brownfield Redevelopment: Practical Approaches to Achieve Productive Community Use* was published on Alberta Environment and Parks’ website in 2014.

Stakeholders noted several improvements that could be made to Alberta’s management of contaminated sites. The 2012 report contained several key recommendations that are related to the Remediation Certificate Regulation, which are in scope for this review:

- Issuance of site-based remediation certificates in addition to the area-based certificate currently issued (see review objective 1);

- Improvements to reporting requirements and management of contaminated sites (see review objective 2);
- Issuance of a “no further action certificate” as a new mechanism to close sites assessed using a site-specific risk assessment tool and where remediation is not required. This would provide a proponent with a measure of certainty for planning purposes (see review objective 3).
- Clarify the process for the acceptance and use of Risk Management Plans with respect to brownfield sites to define regulatory liability and to ensure that the plans will continue with land transfers (see review objective 4).

Recommendations which have been determined to require legislative amendments to the EPEA prior to proceeding are not in scope of this review. This includes notification through land transfers (using the Land Titles registry) which is not in scope of the regulatory review, nor is the introduction of closure mechanisms for risk-managed sites.

The rest of this document will provide detail on each of the potential amendments being considered for the Remediation Certificate Regulation. The result will be a regulation which retains all the elements of the current remediation certificate regulation, adds new closure options and clarifies site reporting and management requirements.

If amendments are implemented, the resulting scope of the regulation will be broader than issuing remediation certificates. To effectively convey the content of the Remediation Certificate Regulation, it is recommended that the name be changed to Remediation Regulation.

2 Objective 1: Add option for a site-based remediation certificate

Under the current Remediation Certificate Regulations, Sections 3, 4 and 8 specify options and results for area-based remediation certificates only. Under the proposed amendments, remediation certificates would be allowed for under either an area-based or site-based option.

Proposed Amendments

An additional option will be added for a site-based certificate:

- Filing for the site-wide option will be permitted with similar assessment and remediation tools as per the area-based option. Filing for a site-wide option will include additional reporting and validation requirements that will ensure assessment is appropriate for the entire site that is being certified.
- Acceptability of the application will be assessed to ensure that all issues attached to the site have been addressed.
- All areas of potential environmental concern and contaminants of potential environmental concern will need to be addressed in order to apply for a site-based instrument. Areas of potential concern will include associated facilities that are part of the operation of the site. This could include, for instance, remote sumps on wellsites, pipeline infrastructure, remote landfills or waste storage areas; that is, areas which would be part of the definition of “plant” under EPEA but not part of the legal land survey.
- Application requirements and review assessments for site-wide options will be expanded from the current area based approach to ensure that appropriate Phase 1 and Phase 2 site

assessments have been completed for the entire site. Appropriate information will be consistent with requirements in the Alberta *Environmental Site Assessment Standard* and checklist

- Area-based certificates will continue to be allowed for remediation of individual spills. This will also allow for remediation certificates on areas that are not readily definable as “sites”.
- Conditions for issuing Environmental Protection Order as outlined under the current regulation (Section 8) will be expanded for site based certificates to ensure that the quality of the site assessment is considered.
- Where the substance release is part of the site operation, all areas of potential environmental concern and associated infrastructure must be addressed in order to apply for site based instruments. Where this applies to impacted third party properties, they will be permitted to independently apply for a remediation certificate for their site without addressing the offsite (source property) issues. Further detail on requirements to be described in policy and guidelines.

3 Objective 2: Clearly define property owner reporting requirements and further describe the duty to take remedial actions

Regulatory certainty needs to be accompanied by more clear and consistent requirements for reporting and remediation. Timely decision making will require clarity around duty to report and duty to take remedial measures.

Proposed amendments will more clearly define reporting requirements to set the stage for additional closure mechanisms and timely decision making. To move in this direction, more detail is required to ensure that the entire site is properly assessed and/or remediated prior to application for a Remediation Certificate.

This objective will cover a number of issues under clarifying the duty and manner of reporting and the duty to take remedial measures.

3.1 Manner of Reporting

Under EPEA, the duty to notify already applies to a substance release that “...may cause, is causing or has caused an adverse effect” (110(1)). The manner of reporting is further clarified in 111 and in the Release Reporting Regulation. These provisions extend to the 7 day written report required by the Director. It is anticipated that this requirement remains sufficient for initial release reporting and for minor releases that can be readily addressed within a short period of time. For more complex sites where additional time is required, clarification will be made in the remediation regulation on duty to report and duty to take remedial measures to substances that remain in the soil or groundwater.

The EPEA requires a person to “...give to the Director any additional information in respect of the release”. It is proposed that further direction be provided on the type and format of information when more detailed site assessment, remediation and management requirements may be necessary.

Proposed Amendments

Duty to report under EPEA, Part 5, will be clarified in regulation. Specifically, the amended regulation will:

- Allow the Director to require electronic reporting to the department, in a form and manner established by the Director. This will enable contaminated sites to file administration and

performance reporting using an electronic entry format and detailed site assessments that are attached to the electronic report. Electronic reporting will allow for more consistent tracking of reports submitted to the department, more consistent and timely review of the file information based on the time of submission, and more consistent information available to the public regarding the known status of a site.

- Specify in regulation the public availability of reports through Ministerial Order 02/2010 as it applied to Part 5 of the EPEA. Specifically this will ensure that the following are made publicly available by the Director through the Environmental Site Assessment Repository (ESAR) on a routine basis:
 - Written warnings,
 - Notice of Administrative Penalties,
 - Specified penalty violation tickets issued under the Provincial Procedures and Offences Act, for an offence under EPEA,
 - Records intended as Statements of Concern,
 - Directions of an Inspector or a Director,
 - Notice of Decision of a Director,
 - Decisions of a Director provided to an applicant, approval holder, registration holder, licensee, preliminary certificate holder or Statement of Concerns files,
 - An information or records submitted to the Department pursuant to Part 5 of the EPEA,
 - Scientific and/or technical information, studies, reports records submitted to the Department pursuant to Part 5 of the EPEA relating to the environmental condition of a site, including tests and assessments, relating to the delineation or remediation of such sites, or any correspondence between the submitter and the Department pertaining to such information or records,
 - Any correspondence from the Department to the applicant relating to the submitted information or records.

3.2 Reporting and Notification

All persons have a right to know if their health or property is compromised by a release event. The proposed regulation needs to ensure there is clarity around the need to notify and the circumstances around which notification must take place. This is seen as critical to appropriate site management.

Under EPEA there is already a notification requirement for a person responsible to:

- the Director,
- the owner of the substance, where the person reporting knows or is readily able to ascertain the identity of the owner,
- any person to whom the person reporting reports in an employment relationship,
- the person having control of the substance, where the person reporting is not the person having control of the substance and knows or is readily able to ascertain the identity of the person having control, and
- any other person who the person reporting knows or ought to know may be directly affected by the release,
- a police officer or employee of a local authority or other public authority who is informed of or who investigates a release of a substance into the environment that may cause, is causing or has caused an adverse effect shall immediately notify the Director of the release unless the police officer or employee has reasonable grounds to believe that it has been reported by another person.

These requirements are felt to be comprehensive and include a duty to notify affected individuals. However, there have been complaints about lack of notification of release particularly as it relates to historical releases that were discovered as the subject of a Phase 2 site investigation. Department and individuals are not always notified that there is an impact found during these investigations. It is recommended that we clarify that the duty to notify extends to these types of releases.

Issues exist concerning investigations where the potential need for third party notification becomes apparent but has not been previously done. Under EPEA section 110, the duty to report falls to the person responsible (person who releases or causes release). This definition will be examined to determine third party notification requirements may be clarified for historic releases at time of discovery. No regulatory amendment will be proposed at this time on the topic. While the provision will need to clarify that this requirement does extend to substances releases at the time of discovery, it should also not result in multiple notification processes where information becomes part of a public record.

Proposed Amendments

Duty to notify will be clarified to ensure that:

- Notification under EPEA applies to time of discovery if the substance release has not been previously reported to the Department.
- The initial duty to notify will be tied to Alberta Tier 1 guidelines. Additional assessment under Alberta Tier 2 may remove the requirement for further remediation or further notification but does not remove requirement for initial notification.

3.3 Duty to Take Remedial Measures – Timing

Under EPEA, there are no timelines specified beyond the requirement for submission of a 7 day report. This has meant that land that has been affected by a contaminant release may sit idle for long periods of time without development of a remediation plan or a formal risk management plan. This has been a concern to stakeholders who have commented that sites within their community remain derelict too long.

At the same time, it needs to be recognized that many of the desirable and less intrusive options for addressing the site such as in-situ treatment, natural attenuation and site-specific risk assessment may take long periods of time and may successfully proceed with interim risk management. It also needs to be recognized that comprehensive site assessments or development of risk management plans often end up being iterative processes that take time to complete.

It is important that while the public is assured that the site is being addressed and that we maintain a flexible process that allows for plans to be developed and updated as needed. It is recognised that submitting a plan is not a remedial measure unto itself. It is, however, an important step in taking remedial action, propelling the responsible party to submit a plan, engage impacted third parties where appropriate, and work with the department to finalise how remediation will take place.

The proposed amendments are intended to balance the need to have sites move towards final remediation or risk management with the need to allow for flexible tools in addressing existing issues at the site. While it creates a fixed timeline for submitting a remedial action plan or risk management plan, it does not anticipate a fixed requirement for the time needed to fully address issues at the site. These

plans can be designed to be site-specific and left to the discretion of the department and any further direction of the Director in cases where longer term remediation is required.

The fixed duty to take remedial measures would be applied only to new sites that are discovered after the date of the issuance of the new regulation or sites that have not been reported to the department yet. For older sites where notification is already made, requirements would still be based on the provisions in EPEA and current direction given by the Director.

Proposed Amendments

This provision will require that **within two years** of the time when the person knows or ought to have known about the release, and where one or more contaminants of potential concern exceed the Alberta Tier 1 guidelines for the applicable land use, the person will:

- a) Complete remediation to the Alberta Tier 1 or Alberta Tier 2 guidelines and file with the Ministry or,
 - b) Complete a phase 2 delineation according to the Alberta Environmental Site Assessment Standard and complete a remedial action plan proposal and file with the Ministry.
 - o The remedial action plan proposal will establish timelines and deliverables for final remediation of the site that will:
 - Remediate the site to Alberta Tier 1 guidelines or,
 - Complete a Tier 2 risk assessment that demonstrates the site meets an appropriate risk based objective as per the Alberta Tier 2 Soil and Groundwater Remediation Guidelines or,
 - Complete a Tier 2 risk assessment and remediate the site to the Tier 2 risk based guidelines or,
 - Complete a risk management plan that meets the appropriate requirements as outlined in the Alberta Exposure Control Guide and file with the Ministry.
- This two-year timeline does not impede the Director's ability to require action sooner, depending on the nature of the substance release and site conditions.
 - This two-year timeline does not impede the Director's ability to waive the requirement where, in the opinion of the director, the remedial action has been completed to the satisfaction of the Director.

3.4 Duty to Take Remedial Measures – Tier 1 and Tier 2 Guidelines

Under EPEA, duty to take remedial measures under 112(1) requires the person to take all reasonable measures to repair, remedy and confine the effects of the substance, and remediate, manage, remove or otherwise dispose of the substance in such a manner as to prevent an adverse effect or further adverse effect. Policy in Alberta has tied these reporting and remedial requirements to the Alberta Tier 1 and Alberta Tier 2 Soil and Groundwater Remediation Guidelines since they were introduced in 2007.

Under the proposed regulations, there will be clear direction that duty to take remedial measures will be related to the Alberta Tier 1 and Alberta Tier 2 Soil and Groundwater Remediation Guidelines. Doing so will further clarify what constitutes an acceptable manner to “prevent adverse effect or further adverse effect”. It will build the guidelines into the regulation in a manner that they may be used to determine potential for human health or ecological effect.

Proposed Amendments

This amendment will specifically tie the remediation requirements to Alberta Tier 1 and 2 guidelines. Specifically, this proposed amendment will:

- State that the applicable criteria is met if the substance released to soil or groundwater meets the applicable Alberta Tier 1 criteria and the land fits the definition of land use under this guideline.
- Tie the requirements to the entire area that is affected by the plume regardless of the site boundaries, delineated as specified in Alberta Tier 1 and the Phase 2 portion of Alberta's Environmental Site Assessment Standard.
- Tie remediation to acceptable Phase 1 and Phase 2 site assessments and confirmatory reports, as defined in the Environmental Site Assessment Standard.
- Requirement for remediation will be defined differently if the person is addressing a single release (area based option) or the entire site (site based option). Requirements for remediation can address any and all issues attached to the entire site, including associated facilities or the identified area of potential concern. This is intended to keep requirements in line with options for closure offered under the regulation.
- Requirements for remediation will be based on completion to either an Alberta Tier 1, Alberta Tier 2 objective or risk management (see Objective 4 for more detail).
- Where the duty to remediate is fulfilled by remediating only the area of potential environmental concern, the duty to remediate will be based on the phase 2 site assessment and remediation of the area of potential environmental concern only. For site-based remediation, duty to remediate will extend to assessment and remediation of all issues attached to the site. In addition to requirements for area-based remediation, this will include:
 - Completion of a Phase 1 site assessment that is "reflective of current conditions" at the time of filing the Phase 2 report.
 - If there is a compelling reason to complete a full Phase 2 assessment, submission of the assessment and/or confirmatory report as defined by the Alberta Environmental Site Assessment Standard and is "reflective of current conditions" at the time of filing will be required.
 - Completion of the final remediation.

4 Objective 3: Describe how to request a review of a site-based remediation objective under the Alberta Tier 2 guidelines

The Brownfield Working Group recommended implementation of a "no further action" certificate for Tier 2 assessed sites where remediation was not required. This particular approach was deemed out of scope for the current regulation review as it would require amendments to EPEA to add a new type certificate.

Under this recommendation, one of the main concerns raised by stakeholders was the lack of certainty around closure if the site was assessed against Alberta Tier 2 Guidelines. It is therefore proposed that as an alternative to the "no further action" certificate, an amendment be made that will allow the proponent to receive feedback where no remediation was required and therefore, the site is not eligible for a remediation certificate. The recommended alternative will result in issuance of formal confirmation of the acceptability of the Tier 2 assessment, providing project closure certainty to the responsible party.

Where risk management is required, the Tier 2 evaluation would not be allowed under this clause and the site would not be eligible for this project closure letter. The option for risk management will still be

valid as an option under duty to take remedial measures (see objective 4 for more details) but it will require a different acceptance that does not lead to a closure letter.

Where remediation is required, this provision would not be allowed. Under this option, the site is eligible for a remediation certificate and the Tier 2 evaluation can form the basis for application for a site-based or area-based remediation certificate.

Proposed Amendments

This proposed amendment will specify a manner in which the person can have the Director review and accept an amended requirement under Alberta Tier 2.

- Allows for a person to apply for a decision to have a Tier 2 assessment reviewed by the department where the person is anticipating using criteria other than Tier 1 but where no remediation is required.
- Ties applicable assessment criteria for the use of the Alberta Tier 2 criteria to:
 - Reporting criteria as defined in Proposed Amendment 1,
 - A risk assessment as defined in the Alberta Tier 2 guidelines for the specific pathway being selected.
- Sets out that the Director will issue a letter confirming the use of a site-based remediation objective where the Director is satisfied that:
 - The Tier 2 objective meets an equivalent level of protection to Tier 1 as outlined in the Alberta Tier 2 guidelines,
 - All concerns attached to the whole area affected by the substance release are appropriately addressed under the Tier 2 objective(s), and
 - There is no requirement for remediation or risk management attached to the use of the objective(s).
- The letter will need to specify site conditions and land use associated with the Tier 2 assessment.

5 Objective 4: Describe how risk management options may be used to meet remedial objectives

Under “duty to take remedial measures”, the EPEA, section 112, already includes the term “manage”. The proposed regulation will stipulate that the duty can be achieved through a Director accepted risk management plan. An official mechanism for closure under the risk management objective is not proposed within these amendments. However, the addition of these clauses to the regulation will make it clear that risk management may be used as an option for meeting the protection end goals and sets up a process for the Director to officially review and accept the plan.

Including risk management in the Remediation Certificate Regulation enables the use of risk management plans but also requires specific reporting requirements. Instructions for risk management plans will be found in the Alberta Exposure Control Guide and Risk Management Plan Guide. Further guidance is required to address questions concerning issues such as accessing off-site property to delineate, impacts on innocent third parties, third party role in plans, timelines for noting objections, and risk management on residential properties. These issues will be reviewed as part of implementation.

For sites that cannot be remediated in a timely way to achieve Tier 1 or Tier 2 standards, amendments are proposed to address sites through risk management options, which is permitted under “manage” in

the EPEA definition of remedial measures noted above. Including risk management in the Remediation Certificate Regulation enables the use of risk management plans, tying them to the specific reporting requirements as set out in the Exposure Control Guide and the Risk Management Guide and Checklist.

Public assurance that risk management will be carried out in the future is also a requirement for the long term viability of the risk management plan. Under section 4.1, manner of reporting, these plans will be publically available and therefore, should be available upon transfer of the property.

For more complex risk management plans that require ongoing monitoring or maintenance to ensure viability or where there are concerns with potential for impacts to third party lands, there may be a need to consider future financial obligations in accepting the risk management plan. Enabling the Director to require security might permit more complex risk management plans to be accepted. Analysis is required to determine what sites would require security to approve a risk management plan, how to calculate the security (company performance and financial strength, cost and timeframe of risk management plan, proof of concept), how to register risk management plans and the security instrument itself.

Proposed Amendments

- Requirements for remediation will be based on completion to either an Alberta Tier 1 or Alberta Tier 2 objective (as described above) or,
- Where risk management is used as an option, completion of an acceptable risk management plan as defined by the Alberta Exposure Control Guide and accepted by the Director.

From: Tom Burton
To: [Tom Burton](#)
Subject: FCM Voice July 27: 2018 Sustainable Communities Awards | Make infrastructure count! | Abandoned Boats Program | more
Date: Saturday, July 29, 2017 4:48:17 PM



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- [Have your say on how drones are regulated in Canada](#)

Nominations open for FCM's 2018 Sustainable Communities Awards

Does your municipality have an outstanding sustainability initiative that could inspire other communities? Apply today for [FCM's 2018 Sustainable Communities Awards](#) in one of our eight award categories. This year, we've introduced two new categories: asset management and climate change. Learn about the award categories and apply by September 15, 2017.

Make infrastructure count! Statistics Canada survey is out now

[Canada's Core Public Infrastructure survey](#) is an opportunity to ensure that the public assets in your community are included in the national picture of Canada's infrastructure. It will give all of us comprehensive, objective, comparable data on the current state and performance of Canada's core public assets.

Participation is mandatory. The survey collection period is open from July 24 to November 30, 2017. The survey you received may suggest a preferred response time of 21 days. If you encounter any difficulties, you can contact [Statistics Canada](#) for assistance.

Abandoned Boats Program: apply now!

Derelict and abandoned vessels are an eyesore, and disposing of them properly is an environmental challenge. In October 2016, FCM urged the federal government to establish a program that protects the environment through proper and sustainable disposal methods for these vessels.

Transport Canada is currently accepting applications for the two components of the program: boat removal, as well as public education about boat owner responsibility—including proper end-of-life management practices. The deadlines for this program are in the fall.

Please [contact Transport Canada](#) for more information about this program.

Have your say on how drones are regulated in Canada

Transport Canada is hosting a series of stakeholder engagement sessions in select cities across the country to discuss the proposed regulatory framework for unmanned aircraft systems (drones). Participation is limited and is on a first come, first served basis—so [register](#) quickly to ensure a seat in one of the following locations:

- Calgary: August 1, 9 a.m. - 12 p.m.
- Winnipeg: August 2, 1 p.m.- 4 p.m.
- Halifax: August 16, 1 p.m. – 4 p.m. (bilingual)
- Moncton: August 17, 9 a.m. – 12 p.m. (bilingual)
- Vancouver: September 6, 1 p.m. – 4 p.m.
- Kelowna: September 8, 9 a.m. - 12 p.m.
- Montreal: September 18, 1 p.m. – 4 p.m. (French)
- Toronto: September 26, 1 p.m. – 4 p.m.
- Ottawa: October 3, 9 a.m. – 12 p.m. (French)
- Ottawa: October 3, 1 p.m. – 4 p.m. (English)

Public Safety Canada: Is your community flood ready?

The National Disaster Mitigation Program (NDMP) funds risk assessments, flood mapping and mitigation projects.



Communities and municipalities should contact their appropriate provincial/territorial government contact to discuss the NDMP application process.

The deadline for proposals for 2018-2019 funding is October 31, 2017.

Learn more, and find tips for your community at Canada.ca/flood-ready.

FCM Tweets

The deadline to apply for environmental capital project funding is Aug 1. Contact an FCM advisor today.

<http://bit.ly/2s2LGdM>
[#CDNmuni](#)

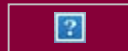
Proud to fund with #GoC rebuilding plan in

[@VLacMegantic](#)
<http://bit.ly/2tX8U4X>
[#CDNmuni](#) [@NRCan](#)
[environmentca](#)

Connect, create, decide & act: Toolkit for First Nation-Municipal partnerships, w/ lessons learned from FCM programs

<http://bit.ly/2aRtNdq>

Find us:



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**MACKENZIE COUNTY
AGRICULTURAL FAIR & TRADE SHOW**
Mackenzie Applied Research Association
Fort Vermilion, AB
August 11-12, 2017



	Viterra Main Tent	Arena	Outdoor
	9:30am - 10:00am Registration for Plot Tours Opens at the MARA main office		
	10:00am - 1:00pm MARA Guided Plot Tours		
	10:00am - 5:00pm Tradeshow Tent opens		
	11:00am - 8:30pm Concession Stands open - beside the Big Red Barn		
12:00	Lunch Served for Plot Tour Participants	Coffee Break Sponsor PRO - CERT	Chainsaw Carving Alex Selkirk West side of grounds by RV Parking 12:00pm - 5:00pm
	FCC Combine Harvester Commission Ribbon Cutting		
1:00	Industry Guest Speaker Kristina Polziehn "Weed Management in Northern Alberta" 1:30pm - 2:30pm	Cowboy Challenge Phase I - Obstacle Course Sponsored by: L&P Disposals & Wiens Enterprises 1:00pm - 2:30pm	
2:00			Children's Activities East side of the Trade Show Tent 1:00pm - 5:00pm
3:00	Coffee Break Sponsor FINE LINE SERVICES	Ranch Roping Demonstration Organized by the Smith Family 3:00pm - 4:00pm	
	4:00pm - 7:00pm Pole Shed open to Bench Show Entry Drop-offs		
4:00	Karaoke/Open Mic. Contact: Grant Smith (780) 841-1686 4:00pm - 6:00pm	 MARA	Tall Cree Traditional Village & Beaver First Nation Displays Between the Main Tent and Tradeshow 1:00pm - 5:30pm
5:00			
6:00	Tea Dance 6:00pm - 8:00pm		



TENTATIVE SCHEDULE FRIDAY AUGUST 11, 2017



**MACKENZIE COUNTY
AGRICULTURAL FAIR & TRADE SHOW**
Mackenzie Applied Research Association
Fort Vermilion, AB
August 11-12, 2017



	Viterra Main Tent	Arena	Outdoor
	7:30am - 9:00am Pole Shed open to Bench Show Entry Drop-offs		
8:00	Pancake Breakfast Hosted by: Vision Credit Union		Chainsaw Carving Alex Selkirk
9:00	Served by Mackenzie County ASB 8:00am - 10:00am		West side of grounds by RV Parking Carving throughout the day
Parade: 10:00am Route begins at the Fort Vermilion Water Treatment Plant, follows River Road, ending at MARA			
11:00am - 5:00pm Tradeshow and Krafter's Korner Tent opens Concession Stands open - beside the Big Red Barn			
10:00	Coffee Break Sponsor 	Cowboy Challenge Phase II - Obstacle Course Sponsored by: L&P Disposals & Wiens Enterprises	Classic Car Show West side of grounds by RV Parking Following the Parade Sponsor: La Crete Sawmills
11:00			Public voting closes at 2:00pm
12:00	Opening Remarks 12:00pm - 1:00pm	Rocky Lane Pony Club 12:00pm - 1:00pm	Children's Activities East side of the Trade Show Tent 12:00pm - 5:00 pm
1:00pm Bench Show opens to the public for viewing			
1:00	Moose & Goose Call Ultimate Bushman Challenge Fort Vermilion Rangers 1:00pm - 3:00pm	Calf Scramble sponsor: the little FARM STORE & ACE Hardware Fort Vermilion 1:00pm - 1:15pm	Petting Zoo By the La Crete 4-H Club Sponsor: Pioneer Pharmasave north side of grounds near arena
2:00		Chicken Chariot Race Sponsor: High Level KFC 1:30pm - 2:00pm	Fire Fighter Demonstrations Sponsor: Fort Vermilion Fire Department East Side of the Fair Grounds
3:00	Coffee Break Sponsor	Set - up for Cowboy Challenge	Farm Safety Demonstrations Powerline Safety with ATCO Electric East Side of the Fair Grounds
4:00	 OUTBACK VENTURES INC.	Cowboy Challenge Phase III - Ranch Sorting Sponsored by: L&P Disposals & Wiens Enterprises 2:30pm - 4:00pm Set - up	
5:00	Beef-On-A-Bun Dinner 5:30pm - 6:30pm	Ultimate Farmer Challenge Sponsor in part by Frontier Vet Clinic & Green Zone Herbicide Applicators 4:30pm - 5:30pm Set - up	
6:00	Awards Presentation 6:30pm - 7:30pm	Tug - O - War 5:30pm - 6:00pm	Silent Auction Items on site throughout the day Between the Main tent and the Big Red Barn. Bidding closes after supper.
7:00	Barn Dance Band: The Firestone Band 7:30pm - 10:30pm	 MARA	

TENTATIVE SCHEDULE SATURDAY AUGUST 12, 2017